newco
CATERING & LOGISTICS LTD.

COMPANY PROFILE





EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT EAST LEGON TAKORADI TARKWA CHIRANO
MODEC GOLDFIELDS KINROSS CHIRANO SMTC NESTLE CENTRAL & WEST AFRICA NESTLE GHANA MPS MAERSK SANDVIK GUARDVANT RANA MOTOR
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OUR SETUP

newco CATERING & LOGISTICS LTD.

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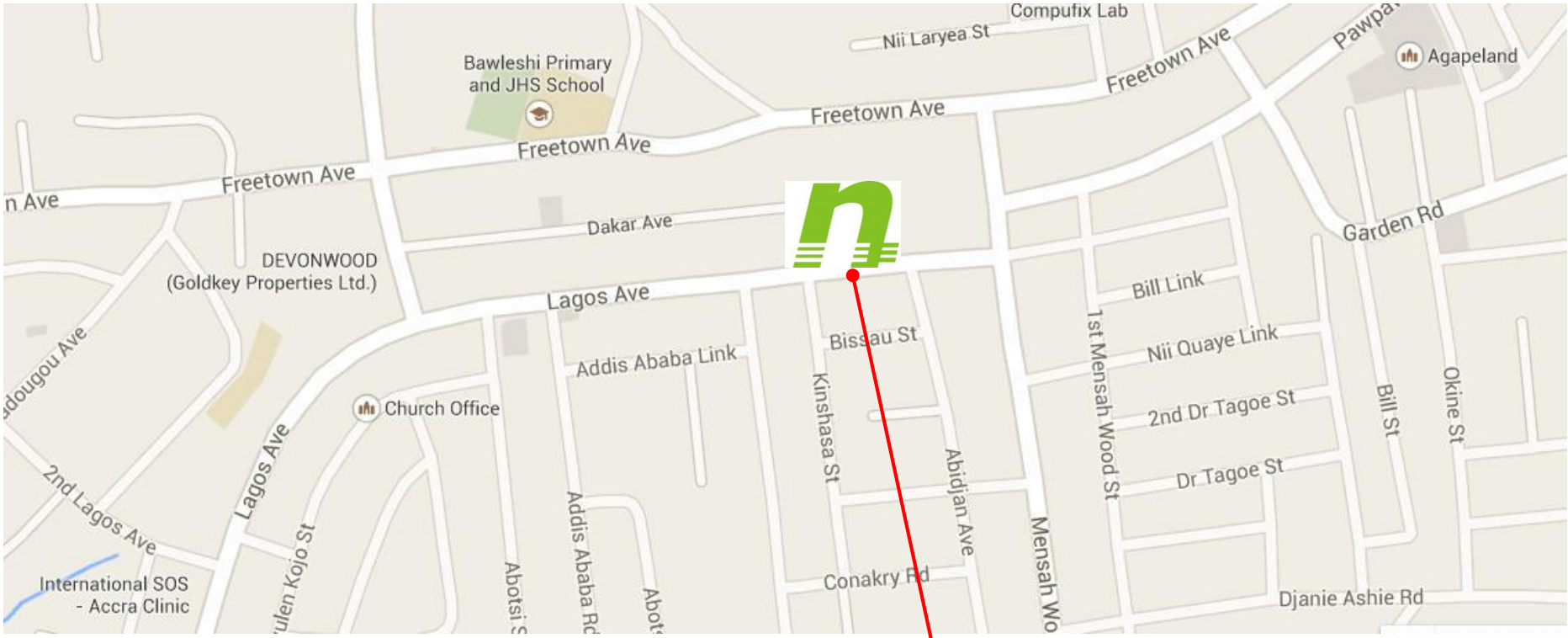
ACCRA



Cooperate Head Office

63 Lagos Avenue, East Legon - Accra.

OUR SETUP

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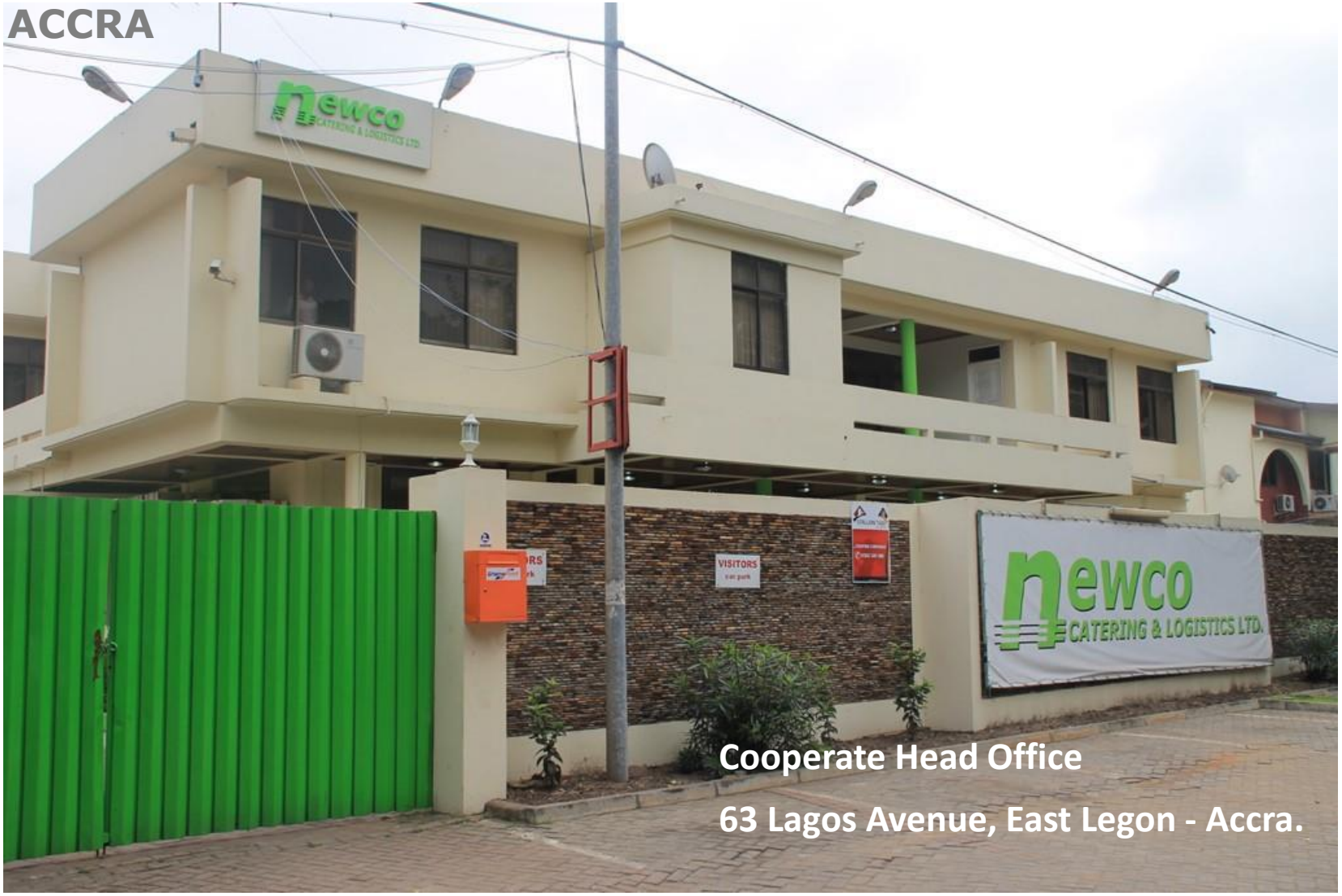

Cooperate Head Office

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Outlook

newco CATERING & LOGISTICS LTD.

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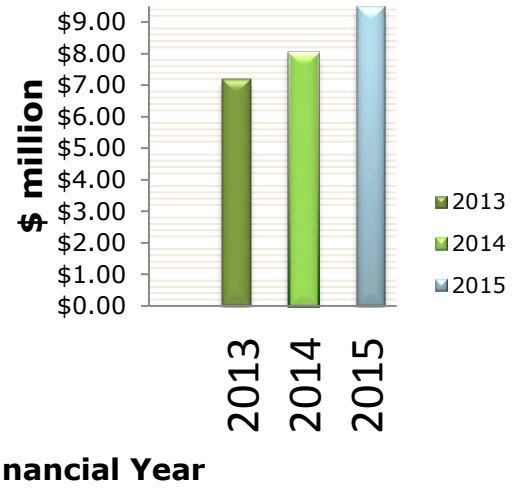
Turnover Trend

Financial year January - December



Financial Year

Current Operations in

3 Regions

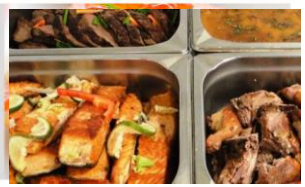
(Accra, Takoradi, Tarkwa, Chirano,Tamale, Yendi, Gushegu,Bimibila)



9.5M

$ Turnover

(2015)



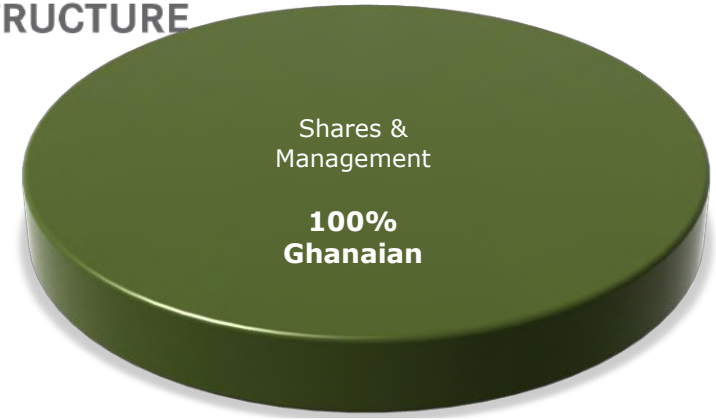
344 Employees



8 Activity sectors



SHAREHOLDER STRUCTURE



ISO 2200: 2005 Certified
ISO 14001:2004
OHSAS 18001:2007

compliant

About Us

newco CATERING & LOGISTICS LTD.

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Newco is a diversified service provider in Ghana. We provide catering services for offshore structures for the oil and gas industry, amongst others, rigs, drill ships and FPSO(Floating Production storage and offloading). Newco Provides catering for the mining companies, large industries, construction firms, and institutions.

Our ability to meet all delivery deadlines as per clients' specifications; and the business philosophy of honesty, integrity and transparency sets Newco apart from other companies.



The NEWCO Difference

newco CATERING & LOGISTICS LTD.

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Unlike traditional companies, Newco has a flat hands-on management structure which means that every site manager is personally involved in all aspects of each project – from the quotation to startup and execution.

All personnel are completely customer-focused and service oriented; and we pride ourselves in our ability to deliver to the exacting requirements of our clients.

Our experienced team of youthful professionals is able to adopt new technology and constantly reviews all practices and procedures. By adopting new methods of delivery, we offer cost effective services to our clients.

MISSION STATEMENT

newco CATERING & LOGISTICS LTD.

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Newco aims to be the most respected Ghanaian company servicing all ten regions of Ghana adhering to the following core principles.

1. Treating all our customers with honesty, integrity and displaying a passion for their business
2. Developing the skills of our employees, so that they grow experientially and contribute positively to their communities.
3. Displaying excellence in all aspects of what we do, how we do it and doing what we say we will do.
4. Creating wealth for all our stakeholders (suppliers, customers, employees and shareholders) through the development of long-term and mutually beneficial relationships.
5. Employing sound management practices in all decision-making including employment, equity, succession planning and skills development.

Commitment to Health and Safety

newco CATERING & LOGISTICS LTD.

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We are committed to conducting our business in a manner that protects the safety and health of our employees, contractors, customers and the public. We place the highest priority on the safety and health of our workforce, in the communities where we operate, on the environment and on the efficiency of our operations.

We will strive for an incident-free workplace and believe that our commitment to safe, secure and incident-free operations will contribute to improved operations, lower costs, improved employee morale and consequently higher productivity.

Newco focuses on leadership accountability. Our leaders have shaped the culture that drives our performance and influences the systems and processes that have created our safety outcomes.
Our Quality, Safety and Health Management Systems are supported by fully documented Policies

Quality Policy

The goal of Newco is to provide customers with the highest quality products, delivered on-time and at competitive prices. This is accomplished by listening to and understanding customers' needs and translating those needs into improved products and services.

The Managing Director is responsible for ensuring the Quality Policy is understood, implemented and maintained at all levels of the Company.
This Quality Policy describes Newco's overall intentions and directions with regards to quality.

What we do

newco CATERING & LOGISTICS LTD.

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Life Support
Camp Management
Pest control
Facilities management

EPC
(Engineering, Procurement & Construction)
Kitchen
Laundry
Restaurant
Turnkey camp

Repairs & Maintenance
Electrical
Mechanical
Air-conditioning
Refrigeration

Hospitality
Catering
Housekeeping
Janitorial services
Laundry services

Leisure
Club house management
Sports facilities management

Logistics & Haulage
Shipping
Clearing & Freight forwarding

Chandelling Services

Chase & Guard Vessel services
For the support of Seismic Survey Vessels, drilling rigs and offshore installation

Canteen at CHIRANO



What we do

newco CATERING & LOGISTICS LTD.

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Event catering











Clientele

newco CATERING & LOGISTICS LTD.

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KINROSS

MODEC

GOLD FIELDS

NEWMONT GHANA

Joint Venture
Eastern Corridor Road
AG ANDRADE GUTIERREZ
ODEBRECHT Infrastructure

ANGLOGOLDASHANTI
IDUAPRIEM GHANA

queiroz galvão CONSTRUÇÃO

www.seatrucksgroup.com
STG Sea Trucks Group

Clientele History

newco CATERING & LOGISTICS LTD.

EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT EAST LEGON TAKORADI TARKWA CHIRANO
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Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
MODEC	MODEC	John Barnes In-Country Manager 0501323790	Provision of Victuals and Catering Crew services – offshore MV21 , MV25 FPSO Kwame Nkrumah & Atta Mills	36,600 meals per month	July 2010 - October 2016
KINROSS	KINROSS CHIRANO	Mr. Thomas Nyarko Danquah Human Resource Manager 0244333786	Canteen Management & Catering for Senior Staff. Commissary & Bar Management.	22,500 meals per month	July 2011 - September 2017
Gold Fields	GOLD FIELDS - TARKWA	Mohammed Abubakari HR Manager 0244342879	Canteen Management & Catering for Junior Staff	153,000 meals per month	May 2013 - December 2016
Joint Venture Eastern Corridor Road AG Andrade Gutierrez ODEBRECHT Infrastructure	ODEBRECHT	Otavio Schaitza 0548937745 Administrator	Camp Management– (Catering, Housekeeping, Laundry, Cleaning)	144,000 meals per month	May 2014 - October 2016

Clientele History

newco CATERING & LOGISTICS LTD.

Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
queiroz galvão CONSTRUÇÃO	**Queiroz Galvao**	**Jamie Alves** **General Service Foreman** **0245138768**	**canteen management (catering, cleaning (staff & subcontractors)**	**5,250 meals per month**	**October 2014 - October 2016**
NEWMONT GHANA	**NEWMONT GHANA**	Adwoa Boadu a Boadu **Contracts Officer Supply Chain** **Office: +233.030.7011852 Ext. 51553 Mobile: +233 544 342 441** **www.newmont.com** **Newmont Ghana Gold Limited** **Plot # 40/41 Senchi Street,** **AirPort Residential Area, Accra** **PMB Airp ort Post Office,** **Accra, Ghana**	**Catering for staff**	**2000 meals per month**	**1st November 2015 - 31st October 2018**
ANGLOGOLDASHANTI IDUAPRIEM GHANA	ANGLOGOLD ASHANTI IDUAPRIEM.	**John Baptist Hayfron** Procurement & Supply Chain Manager Finance Department Tel: +233 277 -551777 or +23 3 277 551888 Extension 2022 Cell:+233 277 -801374 or +233 272 - 196887 Email: jhayfron@anglogoldashanti.com	Housekeeping Services (Cleaning , Laundry and Bedding Services)	30 Bedroom s daily	1st December 2015 - 30th November 2016

Clientele History

newco CATERING & LOGISTICS LTD.

Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
queiroz galvão CONSTRUÇÃO	Queiroz Galvao	Jamie Alves General Service Foreman 0245138768	canteen management (catering, cleaning (staff & subcontractors)	5,250 meals per month	October 2014 - October 2016
NEWMONT GHANA	NEWMONT GHANA	**Adwoa Boadua Boadu** Contracts Officer Supply Chain Office: +233.030.7011852 Ext. 51553 Mobile: +233 544 342 441 www.newmont.com Plot # 40/41 Senchi Street, AirPort Residential Area, Accra PMB Airport Post Office, Accra, Ghana	Catering for staff	2000 meals per month	1st November 2015 - 31st October 2018
ANGLOGOLDASHANTI IDUAPRIEM GHANA	ANGLOGOLD ASHANTI IDUAPRIEM.	**John Baptist Hayfron** Procurement & Supply Chain Manager Finance Department Tel: +233 277-551777 or +233 277 551888 Extension 2022 Cell:+233 277-801374 or +233 272-196887 Email: jhayfron@anglogoldashanti.com	Housekeeping Services (Cleaning, Laundry and Bedding Services)	30 Bedrooms daily	1st December 2015 - 30th November 2016
www.seatrucksgroup.com STG	Sea Trucks Group	**Arthur de Boer** Proposal Manager T +31 (0)10 75 40 158 M +31 (0)6 51759267 **www.seatrucksgroup.com**	Provision of Victuals and Catering Crew services – offshore MV21 , MV25 FPSO Kwame Nkrumah & Atta Mills	14400 meals per month	4th October 2016 -4th January 2017

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Certifications

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GHANA STANDARDS AUTHORITY
MANAGEMENT SYSTEM CERTIFICATION SCHEME

CERTIFICATE OF APPROVAL

This is to certify that the Management System of

NEWCO CATERING & LOGISTICS LIMITED
P. O. Box DTD 10008, Legon. Accra. Ghana.
Located in House No 63 Lagos Avenue, East Legon, Accra. Ghana.

has been approved by Ghana Standards Authority Management System Certification Scheme (GSA MSCS) to the following Food Safety Management System Standards:

GS ISO 22000:2005.

The Food Safety Management System is applicable to:

Reception of Raw Materials, Storage, Preparation of Meals and Dishes (Hot & Cold) and Dispatch

(NACE CODE: C10.8.5 - Manufacture of prepared meals and dishes; Category E of ISO/TS 22003:2013)

Approval Certificate No. MSCS/C-0015

Original Certification Start Date	09th December 2015
Last Expiry Date	08th December 2018
Date of Last Recertification Audit	06th December 2018

(Executive Director)

This approval is in accordance with the GSA MSCS assessment and certification procedures and monitored by GSA MSCS

Recommendations

newco CATERING & LOGISTICS LTD.

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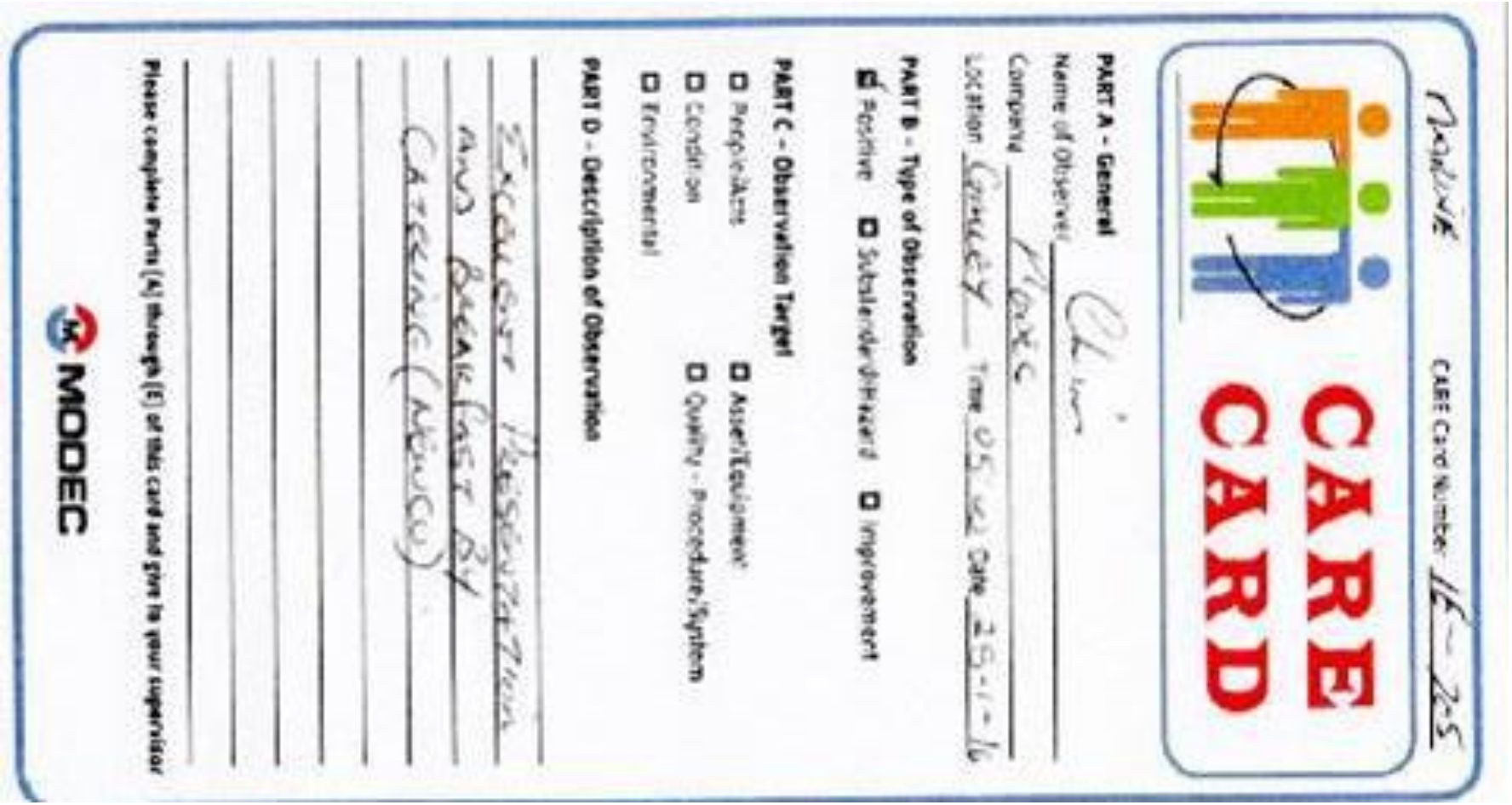

CARE Card Number 16-205

CARE CARD

PART A - General

Name of Observer Chin

Company Modec

Location Sunley Time 05:00 Date 25-1-16

PART B - Type of Observation

☑ Positive ☐ Substandard/Hazard ☐ Improvement

PART C - Observation Target

☐ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality - Procedure/System

☐ Environmental

PART D - Description of Observation

Excellent Presentation and Breakfast by Catering (Newco)

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

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Recommendations

CARE Card Number _____

CARE CARD

PART A – General

Name of Observer SCOTT LESTER

Company TULLOW

Location MESS Room Time 1300 Date 28/7/15

PART B – Type of Observation

☑ Positive ☐ Substandard/Hazard ☐ Improvement

PART C – Observation Target

☑ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality – Procedure/System

☐ Environmental

PART D – Description of Observation

GOOD QUALITY FOOD PROVIDED

- NOTE FROM MINISTER BUAH

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

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Recommendations
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JOHN ASANTE

CARE Card Number _____

CARE CARD

PART A – General

Name of Observer NESTOR TIDOY

Company MODEC

Location Accomodation Time 0430 Date 22/09/15

PART B – Type of Observation

☑ Positive ☐ Substandard/Hazard ☐ Improvement

PART C – Observation Target

☑ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality – Procedure/System

☐ Environmental

PART D – Description of Observation

Good job done by Laundry Man on our clothes and good housekeeping at Laundry and Crew change room

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

PART E – Actions and Suggestions

- Were you able to correct the problem
  - ☐ Yes
  - ☐ No
- Describe the corrective action taken, or your suggestion to prevent recurrence:

Laundry Man has done a good job

PART F – Supervisors Actions and Suggestions:

- Potential Risk Severity Level
  - ☐ High
  - ☐ Medium
  - ☐ Low
- Challenge Questions – If "Yes" to any, then submit NOI
  - ☐ Has there been a loss?
  - ☐ Has this condition/behavior happened before? (For Risk Level Medium and High)
  - ☐ Is Safety/Production Critical Equipment affected?
- NOI?
  - ☐ Yes NOI #_____
  - ☐ No
- Date CARE CARD Closed:_____

Cultural Awareness Resides in Everyone

Thank you for keeping our worksite safe!

MODEC

newco CATERING & LOGISTICS LTD.

Recommendations

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KINROSS Chirano

Chirano Gold Mines Ltd.
A Kinross company

P.O. Box 57, Bibiani
Western Region, Ghana

phone: 233 (0) 244 332734-38
fax: 233 (0) 244 391447

11th November 2012

To whom it may concern

We are pleased to introduce and recommend the services of Newrest Logistics Ghana Limited to your establishment.

We engaged the services of Newrest Logistics in July 2012 to provide catering services for our senior staff and management as well as executive functions. They also manage our bar and commissary.

Indeed, their services since inception have been excellent. With their expertise of Q-HSE officers, Chefs and a dedicated management team, they provide excellent, hygienic and timely meals that meet our standard in the mining industry.

Their scheduled deep cleaning of the canteen and environs provides a clean environment for the meal preparation and service delivery.

Their feedback assessment allows us to stay in constant communication with them with our suggestions and compliments constantly taken into consideration. We are particularly impressed with the competitive price they offer with all the services rendered.

We are therefore delighted to recommend their services to you and will be more than ready to allow you visit our site for assessment if need be.

Yours sincerely,

Thomas Nyarko-Danquah
Manager, Human Resource, C/PR & Security

Tel: 0244333786

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GOLD FIELDS

GOLD FIELDS GHANA LIMITED

Tarkwa Mine

P. O. Box 26
Tarkwa, Ghana
Tel +233 (0)312 224897
Fax +233 (0)312 20568
International Satellite
Tel: +44 207 101 6481-85

Accra Office

7 Dr Amilcar Cabral Rd
Airport Residential Area, Accra
P.O.Box KA 30742 Airport
Accra, Ghana
Tel: +233 (0)302 770 189/90/91
Fax: +233 (0)302 770 187

24th May 2013

To Whom It May Concern

Dear Sir/Madam,

Re: Reference for Newrest Logistics Ghana Limited

This is to confirm that Newrest Logistics Ghana Limited is a catering Service Provider for Gold Fields Ghana Limited since May 2013.

Although the services only started recently, Newrest Logistics has thus far carried the services to the standard required by Gold Fields Ghana Limited.

On this note, I gladly recommend that Newrest Logistics is a capable catering company.

If you have any other questions feel free to contact me on the address provided below.

Sincerely,

24/05/2013

William Empeh
Acting Human Resources Manager
(William.Empeh@Goldfields.com.gh)

cc: **Contracts Manager**

N J Holland (Chairman), PJ Van Schalkwyk (Managing Director), N A Kudjawu, K Ansah, M M Ezan, E K Keningen

newco CATERING & LOGISTICS LTD.

Recommendations

EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT EAST LEGON TAKORADI TARKWA CHIRANO MODEC GOLDFIELDS KINROSS CHIRANO SMTC NESTLE CENTRAL & WEST AFRICA NESTLE GHANA MPS MAERSK SANDVIK GUARDVANT RANA MOTOR

Eastern Corridor Road

Accra, 24th of September 2014.

Att: To whom it may concern

Ref.: Eastern Corridor Road Project – Lots 5 and 6

We are pleased to recommend the services of Newco Catering and Logistics LTD. to you establishment.

We engaged the services of Newco in May 2014 to provide catering services for our Expatriate senior staff as well as our executive functions. Moreover, they also handled the cleaning and laundry of our expatriate accommodations.

Their staff follows the Health and Safety Standards, providing hygienic and timely meals that meet our standards.

They also have a feedback assessment plan, where we constantly communicate with them with our suggestions, looking for ways on how to improve for the future.

We are therefore recommend their services to you and will be more than ready to allow you visit our site for assessment if needed.

With best regards,

Bruno Bitencourt
Administrative and Finance Manager

Joint Venture Eastern Corridor Road

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MODEC GOLDFIELDS KINROSS CHIRANO SMTC NESTLE CENTRAL & WEST AFRICA NESTLE GHANA MPS HARSK SANDVIK GUARDVANT RANA MOTOR
MODEC GOLDFIELDS KINROSS CHIRANO SMTC NESTLE CENTRAL & WEST AFRICA NESTLE GHANA MPS MAERSK SANDVIK GUARDVANT RANA MOTOR
EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT CHIRANO SEFWI BEKWAI ACCRA AIRPORT

Recommendations

KOSMOS ENERGY

20th October, 2015

TO WHOM IT MAY CONCERN:

We are pleased to recommend the services of Newco Catering and Logistics Ltd. to your establishment.

We engaged the services of Newco in April 2015 to provide catering services for our staff.

They follow the Health and Safety standards, providing meals in a timely and hygienic manner that meets our standard.

They also have daily feedback assessment plan and, we constantly communicate with them with our suggestions which has helped improved their services to us.

We therefore recommend their services to you and are available for any further question or clarification you may have.

Regards,

Eva Schandorf
Manager, HR & Administration

Kosmos Energy Ghana HC
D'Anchor House, #12 First Osu Badu St., West Airport Residential Area Dzorwulu Accra
Private Mail Bag 65 KIA, Accra – Ghana Telephone +233-302-740-888 Fax 233-302-767-683

ORGANOGRAM

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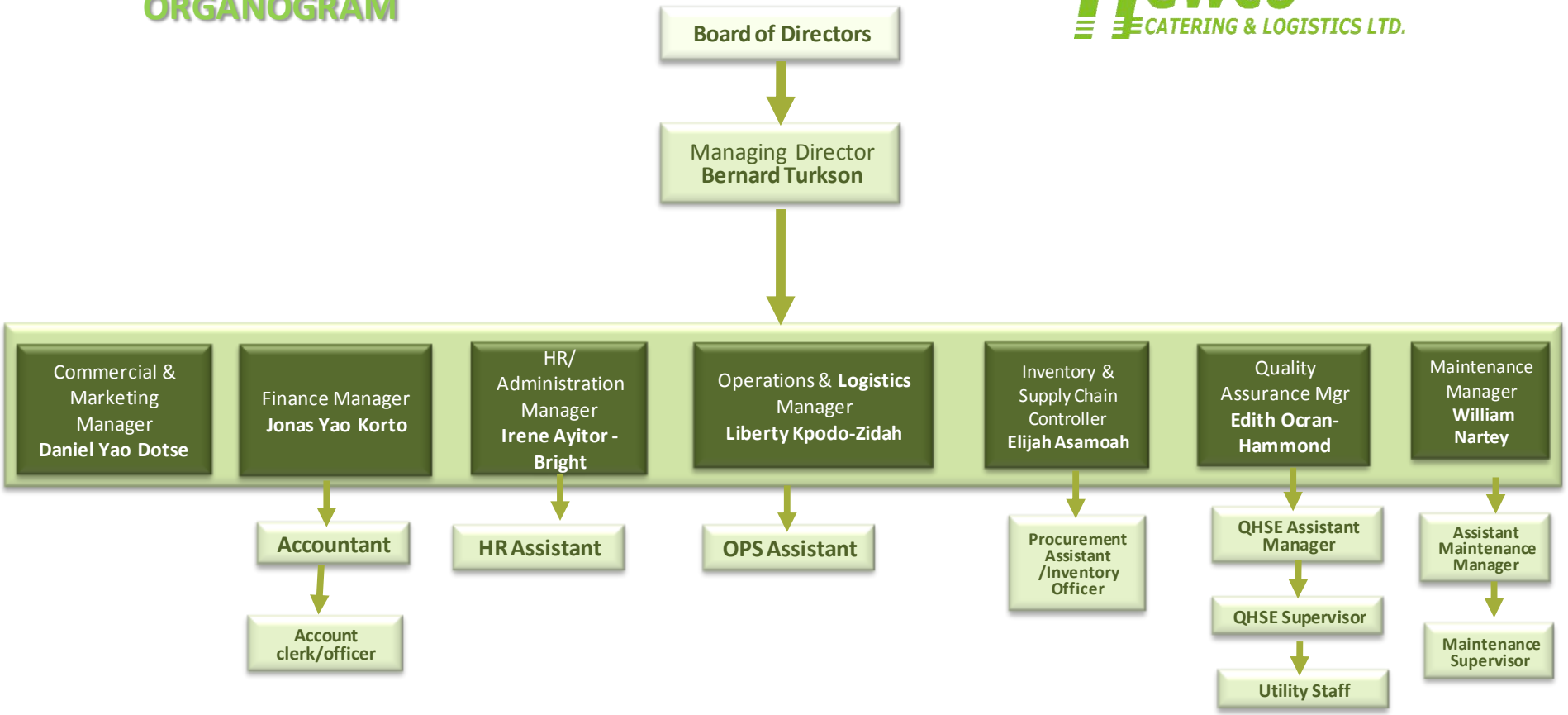

Management and Key Staff

EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT EAST LEGON TAKORADI TARKWA CHIRANO
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Name: MR. BERNARD KWAME TURKSON
Position: Managing Director

Bernard Turkson is a lawyer of over twenty (20) years post qualification experience in legal practice at the Ghana Bar since October 1992 and has a **Professional Affiliation** with the Ghana Bar's Association**.**

He has been a Senior Partner at **Oseawuo Chambers & Co** from 1993 till present, his Specialization include Corporate and Investment law, Banking and Finance Law, Compliance and Due Diligence, Corporate Governance Practice, Maritime Law, Labour Law.
He holds a Barrister & Solicitors Certificate obtained from Ghana School of Law, Accra between 1989-1992, an LLB (Hons) from University of Ghana, Legon from 1986 to 1989 and GCE O & A Level which was awarded him at Bishop Herman College Kpando - Volta Region, from 1977-1986.

Name: MR. LIBERTY KPODO-ZIDAH
Position: Operations Manager

Mr. Kpodo-Zidah is currently the Operations Manager of Newco Catering and Logistics. His role is to coordinate the linkage of Operations with production and the support service functions of the Company. Advice management on optimal operational strategies to enhance and support Newco's business. Responsible for the oversight, running and management of all Sites/Field Operations of the Company.

Management and Key Staff

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He has served in the same capacity as the Operations Manager for sixteen years(16) in the Hospitality industry. Prior to joining NEWCO, he worked with Servair Ghana Company Limited an Airline Catering Company as the Operations Manager responsible for organizing and control of all operations related to the Airline business from arrival to departure of clients aircraft, staff scheduling, planning and management. Ensuring the timely provision of operational related information and data to meet corporate needs, ensure the efficient maintenance of all plant and equipment owned and/ or associated with the company's operations for continuity of service at all times.
He was a pioneer of Newrest First Catering as the Operations/ Transport Manager for twelve years (12) from 1999 till 2011. He has also worked with Silver Star Auto Limited as a Service Engineer.

His managerial proficiencies are outstanding, proven leadership abilities in working as a team, handling multiple tasks, great adaptability to any enterprise's environment, proactive and excellent with open public relations, ability to direct, motivate, co-ordinate and control activities of any kind.
Won two National awards during NASPA week as an Outstanding Activist and Best Project Officer.

Mr. Kpodo-Zidah holds Bachelor of Science degree in Engineering from the Higher Institute of Agricultural Sciences of Havana.
He has attended series of workshops and seminar on safety and security measures and ramp procedures / transport logistics in "ASECNA POMPIERS DE DAKAR- Senegal and "NAS SERVAIR-NAIROBI, Kenya respectively.

His forty six (46) years of age, a Ghanaian married with three (3) kids. Very interested in playing and watching football.

Management and Key Staff

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Name: Mr. Daniel Yao Dotse
Position: Commercial manager

Daniel Yao Dotse is an accomplished Commercial manager with over 11 years working experience cutting across both local and international companies in the oil and gas, airline, business and industry sector such as, Newco Catering and Logistics, Newrest, Newrest Logistics, First Catering, Maximart (FMCG company) and Foods Inn.
With mastered skill within areas of contract negotiations, risks assessment, projects management, market research, public speaking , team Leadership, organizing and communication skills, **Daniel** has been given roles and working opportunities in constantly changing environment of different multinational companies and organizations maximizing profit to their businesses. **Daniel** possesses very good working references with companies such as Halliburton, SMTC Global, Modec, Kinross Chirano Gold mines, Gold fields Ghana Limited, Odebrecht, CEIBS, Nestle, Sandvik, Maersk drilling, BOST, Stanbic, KOSMOS Energy Ghana.

He has a knack for understanding both macro and micro trends to feed into commercial and consumer strategy, with a strong cross functional approach and the ability to work well with remote teams.
Possessing the skill sets required of a commercial manager to have a competitive edge in the business environment.
Mr. Dotse holds a BSc. Home Science Degree he obtained from the **University of Ghana, Legon.**
Other Certificates he also holds include;
SMTC Global, T-BOSIET, Tropical Basic Offshore Safety Induction Emergency Training Including Travel Safely by Boat & Tropical EBS, OPITO Approved and finally an Offshore Experience– FPSO Kwame Nkrumah MV21.

Name: Jonas Yao Korto

Position: Finance Manager

Jonas Yao Korto joined Newco Catering & Logistics Limited in May 2016 as Internal Audit Manager with over 10 year working experiences in versatile roles of accounting and finance. Prior to this, he was the Acting Finance Manager of Strategic Communications Africa Limited (Stratcomm Africa) in charge of the Finance Department. He has also worked with Newrest Ghana and Newrest Logistics Limited where he held the position of Assistant Finance Manager, managing payables, receivables, bank reconciliation, cash flow and related roles.

He holds degree in Psychology & Philosophy from the University of Ghana, Legon .He is currently at the final part of qualifying the Association of Chartered Certified Accountants (ACCA -UK).

Name: Mrs. Irene Ayitor-Bright
Position: Human Resources & Administrative Manager

Miss Irene Ayitor-Bright holds a BSC degree in Biological Science from Kwame Nkrumah University of Science and Technology. She has over 10 years varied working experiences encompassing Customer Service, Finance, Administration, Human Resources Management, Quality Control, warehousing and Logistics Management.
Miss Ayitor-Bright has worked with organizations such as Fabris Lane Company (UK), Woolworth Stores (UK), Adler Manufacturing Limited (Cardiff, Wales), Internal Revenue Services and Newrest First Catering Limited.
She teaches English language and Management in Living courses on part time basis, at Commonwealth Senior High School, a private secondary school she runs with her husband.

Management and Key Staff

newco CATERING & LOGISTICS LTD.

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Name: MR. VICTOR YAO ADIGBLI
Position: Purchasing Manager

Mr. ADIGBLI is currently the Purchasing Manager of Newco Catering and Logistics. His role is to source all items needful for Operations and production of the Company.

He has serve as Information Technology Professional with expertise in Local Area Network (LAN) and computer hardware (assembling, installation and troubleshooting) managing user and computer accounts, manage access to resources, design Group Scope and OU, manage user & computer environment by using Group Policy, Configure routing and remote access service, manage and monitor DHCP, Allocate IP addressing by using DHCP, Design DHCP scope, Resolve host names by using DNS, resolve network basic input / output system, Secure network traffic by using IPsec and certificates, manage and monitor network access, maintaining system, verify that peripherals are working properly, monitor system performance, Install software, create a backup and recovery policy, Monitor network communication and VMware.

Mr. ADIGBLI holds HND Electrical Electronics Engineering from Cape Coast Polytechnic**,** Advanced Certificate in System Engineering from GIMPA CIPD and Microsoft® Certified Systems Administration (MCSA) He has attended a number of workshops and seminar on Food Safety, Environment and Occupational health Management Systems.

His thirty eight (38) years of age, a Ghanaian married with three (3) kids. Interested in playing and watching football.

Name: Mrs. Edith Ocran-Hammond
Position: Quality Assurance manager

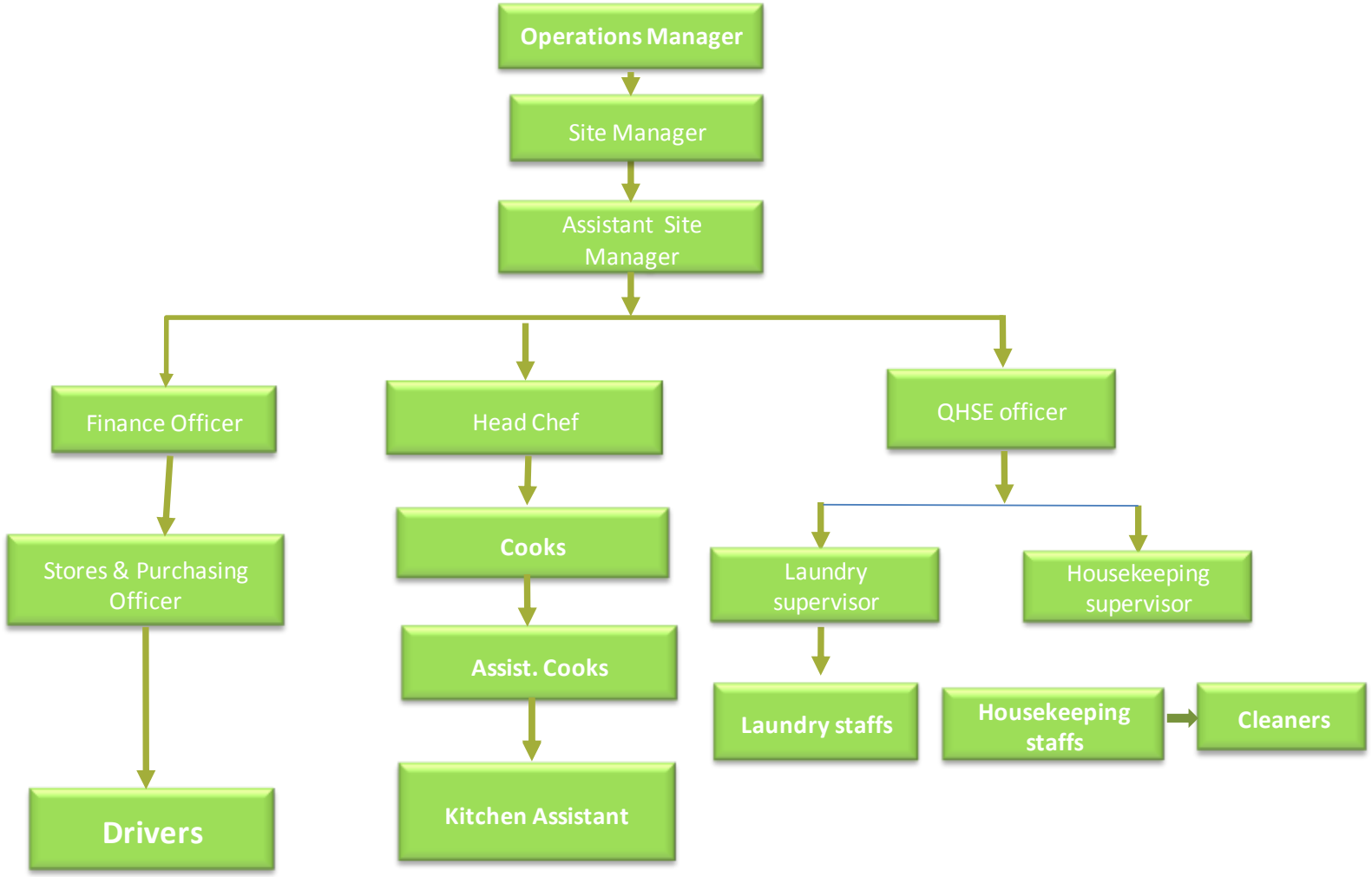
Edith Ocran-Hammond joined Newco in 2014 as the head of QHSE.
She comes on board with extensive knowledge and experience in food safety.
Among other duties; she supervises the activities of QHSE officers at the various sites in Ghana, responsible for all technical audits conducted by clients, regulatory and certification bodies and also responsible for ensuring that all operations are conducted in compliance with health, safety and environmental legislation and company policy, plans, and procedure.

She had previously worked with Newrest an Airline Catering Company as an assistant Quality Assurance Manager and later as the Quality Assurance manager.
Edith is Higher National Diploma holder in Science Laboratory Technology.

Organogram

(organogram for sites)

SITE ORGANIZATION



Client focus

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To meet our clients' satisfaction, we focus on:

Training: our staff receive practical and theoretical trainings on how to serve our customers.
Our staff receive an induction upon recruitment

To ensure our staff's satisfaction, we offer:

Best employee of the month contest
Rewards for those promoting best practices

To maintain our client's satisfaction, we conduct regular:

Client feedback through survey questionnaires for quality assurance
Customer satisfaction survey through the use of customer feedback questionnaire for quality assurance



Service detail

newco CATERING & LOGISTICS LTD.

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- **CATERING** – we provide meals as follows
  - Breakfast
  - Snacks –Morning
  - Lunch
  - Snacks- Afternoon
  - Supper
  - Midnight Meals
- **HOUSE KEEPING** - we provide housekeeping services for the following:
  - Rooms
  - Toilets
  - Furniture
  - HIFI(TV, Radio, Decks etc)
  - Bed Making
- **CLEANING & LAUNDRY** - done for the following
  - Work Clothes
  - Uniforms
  - Personal Dresses
  - Towels
  - Pillow Cases

- **SHIP CHANDELLING SERVICES** – all food and non food items are sourced and supplied to clients with strict compliance to the highest safety and quality standard.
- **LOGISTICS AND HAULAGE**
  –Shipping
  - Clearing & Freight Forwarding
- **REPAIRS & MAINTENANCE**
  - Electrical
  - Mechanical
  - Air-conditioning & Refrigeration

Service detail

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Laundry Services



Service detail

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Cleaning Services





Service detail

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Packing for FPSO Kwame Nkrumah



Service detail

newco
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Maintenance and Air-condition repairs



Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

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Objective

Ensure the best quality products as well as the best value and service delivery.

Our commitment is focused on

- Satisfaction
- Quality
- Safety
- On-time delivery, anyplace, anywhere
- 24/7 Operations/ quick response time.
- Value

How we work

- Source only quality and safe products from traceable suppliers (local/ foreign)
- FIFO stock rotation system
- Defined logistics distribution network using specialized equipment in the supply chain.
- Well trained staff with clearly defined code of conduct and hygiene compliant code.

Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

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President John Dramani Mahama's Visit to FPSO Atta Mills





Odebretcht staff taking his meal - Yendi



Kinross Chirano staff enjoying Ghana Day meals – Display of all local meals



Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

Food display on board FPSO Kwame Nkrumah



Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

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EAST LEGON TAKORADI TARKWA CHIRANO SEFWI BEKWAI ACCRA AIRPORT CHIRANO SEFWI BEKWAI ACCRA AIRPORT

Staff serving clients at Kinross Chirano



Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

Staff serving clients at Newmont Ghana



Service Summary for Business/Industries

newco CATERING & LOGISTICS LTD.

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Staff serving clients at Hollard Insurance Ghana



Cleaning - Process Chain

newco CATERING & LOGISTICS LTD.

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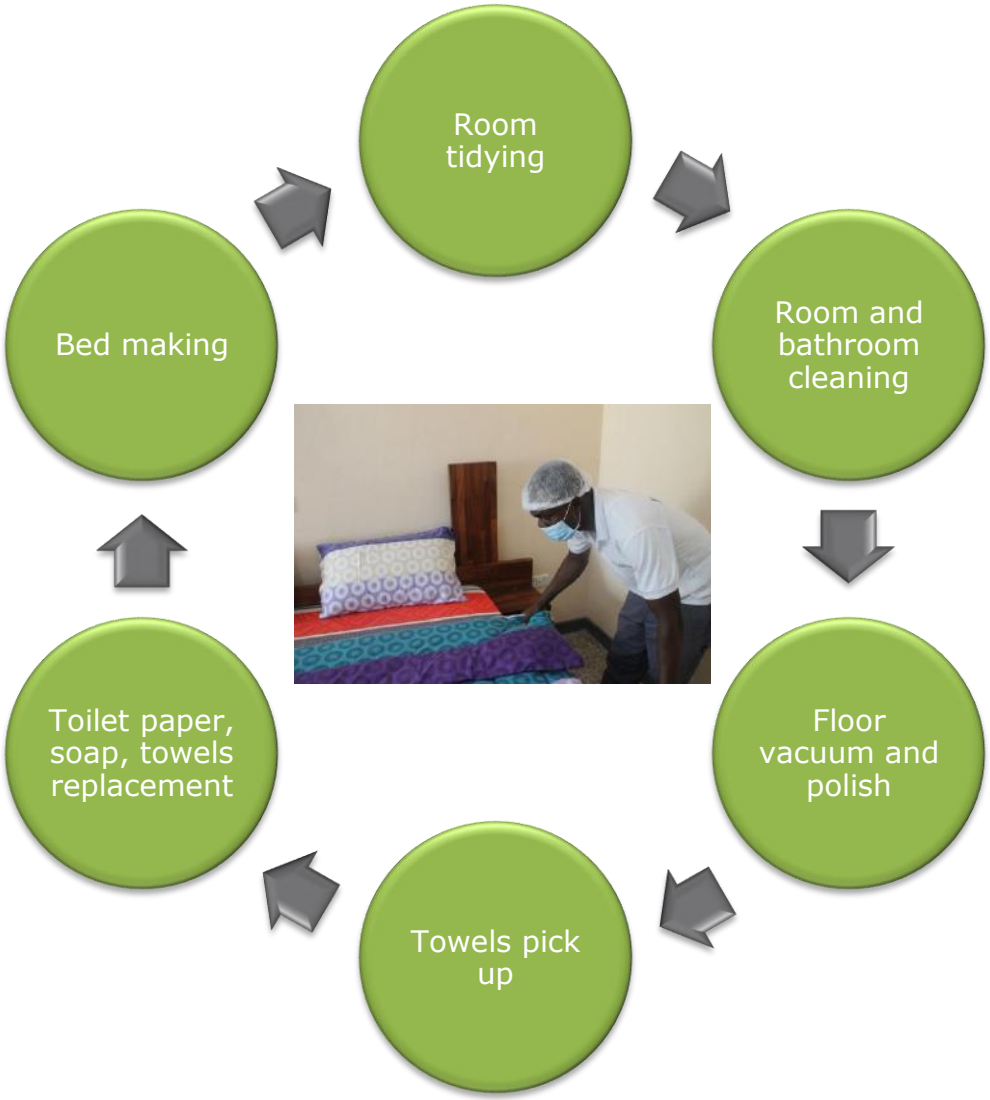

QSHE SUMMARY

newco CATERING & LOGISTICS LTD.

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Our Food Supplies:

✓International and Local Supplier audits made on a regular basis

✓Veterinary certificates for meats, poultry and sea foods

✓Food tracking and Cold Chain Management

On Client Site:

✓Q-HSE Manuals and Training made on site for our staff by our Q-HSE Manager

✓Morning meetings, Tool Box Talk and weekly safety meetings

✓100% compliance with client requirements and coordination with HSE client Manager

Laundry - Process Chain

newco CATERING & LOGISTICS LTD.

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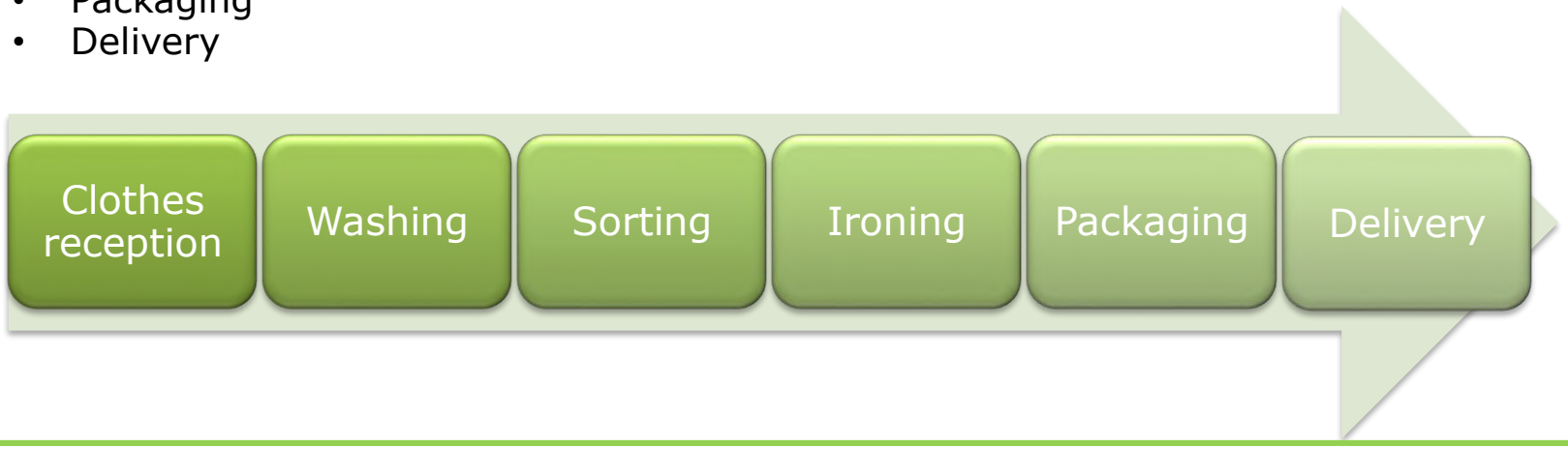
- Clothes reception in the laundry area
- Control sheet with :
  - Name and identification of the controller
  - Number for the recollection
  - State of the cloth
  - Reception date
  - Delivery date
  - Stamping

- Washing process
- Sorting by type of cloth
- Sorting
- Ironing process
- Packaging
- Delivery



Maintenance - Process Chain

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- General and specialized servicing of air-conditioners & Refrigerators
  - *Cleaning, servicing*
- Repairs
  - Replacement of parts
  - Major repairs



Logistics Support

newco CATERING & LOGISTICS LTD.

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Modec – FPSO Kwame Nkrumah & John Evans Atta Mills

Client: **Modec Ghana Limited**
Project: **Provision of Victuals and Catering Crew service Offshore – FPSO MV 21 & MV25**
Services: **Catering, House keeping, Laundry, Supplies, Victuals and Crew**
Date: **Since July, 2010**







Kinross Chirano Gold Mines

KINROSS

Client: **Kinross Chirano**
Project: **Onsite Catering Services for Senior Staff**
Services: **Canteen Management, Catering, Commissary, Bar for Senior Staff**
Meals per Month: **22,500**
Date: **Since July, 2011**





Gold Fields – Tarkwa Goldmine

Client: **Gold Fields Ghana Limited**
Project: **Onsite catering services for Junior Staff**
Services: **Catering, Canteen Management**
Meals per Month: **153,000**
Date: **Since May, 2013**







Joint Venture

Eastern Corridor Road

AG ANDRADE GUTIERREZ ODEBRECHT Infrastructure

Andrade Gutierrez & Odebrecht Yendi

Client: **Constutora Norberto Odebrecht Joint Venture**
Project: **Camp Management Services for Senior and Junior Staff at Yendi**
Services: **Camp Management, Catering, Housekeeping and Laundry**
Meals per month: **144,000**
Dates: **Since May, 2014**





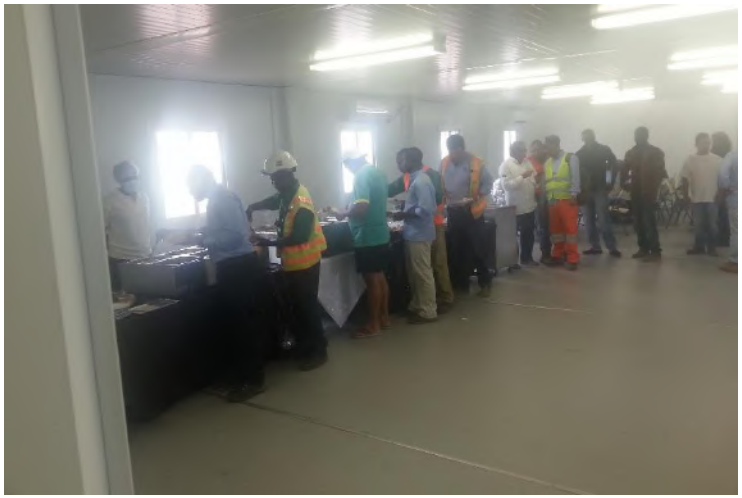


queiroz galvão CONSTRUÇÃO

Queiroz Galvao

Client: **Queiroz Galvao**
Project: **Catering for Expat staff mostly Brazilian origin and some middle management Staff at Tamale International Airport project**
Services: **Catering**
Meals per month: **5,250**
Dates: **Since October, 2014**





Newmont Ghana

NEWMONT GHANA

Client: **Newmont Ghana**
Project: **Catering for Accra Head Quarters Staff**
Services: **Catering for Staff**
Meals per month: **2,000**
Dates: **Since November, 2015**







Social Responsibility for Orphans

SUPPORT FOR ORPHANS IN
Family Outreach Ghana
Location: Accra, Airport East








Family Outreach Ghana
An affiliate of The Family International

Family Outreach Ghana

Changing the world one heart at a time

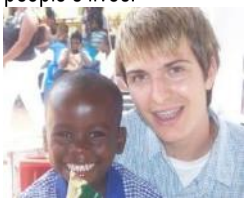
To, THE Management,
Newco Catering and Logistics Limited
Ghana

Dear Mr Bernard Turkson,

APPRECIATION LETTER 5/7/14

Welcome! I'd like to take a moment to introduce you to ***Family Outreach Ghana***. We are a non-profit voluntary based humanitarian International organization (registration in Ghana No.D.S.W./1601) consisting of individuals of different nationalities, backgrounds & experience, We are able to spend our full time in voluntary work, using our abilities to the fullest in service to others. All our members are non-salaried volunteers who are dedicated to the common goal of improving people's lives.





Medical Aid Projects: *Family Outreach Ghana* helps many in rural areas of Ghana, and conducts free medical treatment through weeklong relie schemes. Giving free medicines to different villages especially to those who can't afford medical treatment.

Educational program: family Outreach Ghana Which is part of the Family International, caters to children from rural areas, not only the childre will receive more than adequate scholastic training, our whole aim and goal is to help, these less privileged children with the basic education. W also renovate and build school in rural areas. The members of FOG respond to the need unselfishly. Having an aim in mind that "child by child w build a nation"

Other projects: *Family Outreach Ghana* organizes numerous projects in orphanages, children's hospitals, & handicapped. We also organiz seminars for students & teachers as well as inspirational music programs and give courses which include such areas as childcare, marriag counseling, hygiene & general health studies and more. We also offer assistance in disaster-relief situations.








We the members of Family Outreach Ghana want to say a big thank you Mr Bernard Turkson for your continuous help all these years towards our voluntary efforts not only in Ghana but all over West Africa by helping the less privileged students get education, feeding them and also transporting our volunteers to their project sites, we are truly grateful for your assistance and appreciate all that you do for our voluntary projects to be a success. And we hope we will continue to partner with you in our future charity projects.

Yours thankfully

Mrs Joan (for FOG)

Our Capability

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