newco
CATERING & LOGISTICS LTD.

PROFILE



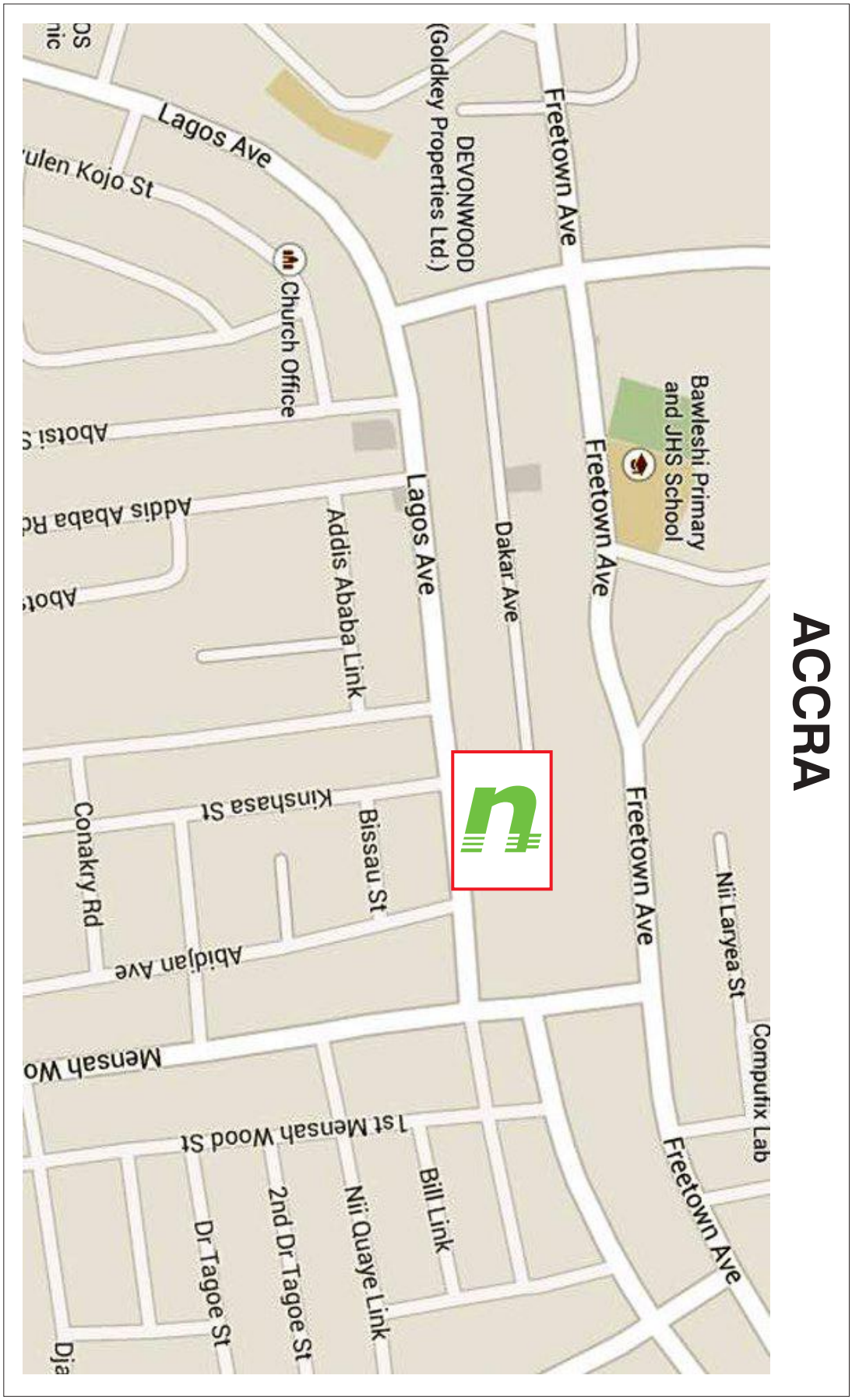






Corporate Head Office:
63 Lagos Avenue, East Legon - Accra
P. O. Box DTD 10088, East Legon - Accra
Tel: 0244313035/ 0244317159/ 0244299829
Email: info@newcogh.com; b.turkson@newcogh.com
Website: www.newcogh.com

Corporate Head Office:
63 Lagos Avenue, East Legon - Accra

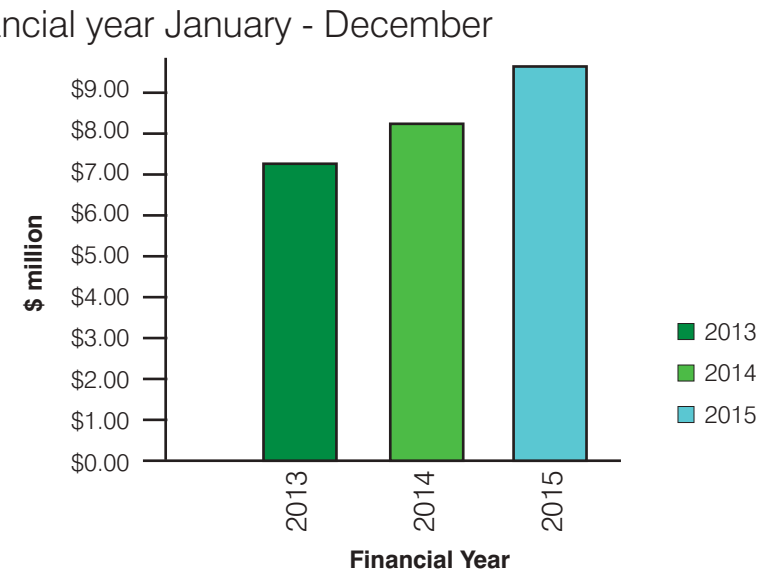




Corporate Head Office:
63 Lagos Avenue, East Legon - Accra

Outlook

Turnover Trend



Current Operations in 3 regions

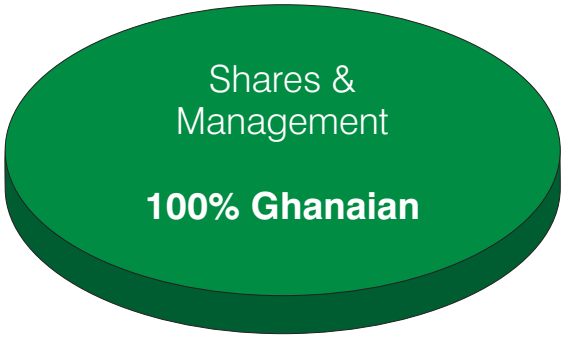
(Accra, Takoradi, Tarkwa, Chirano, Tamale, Yendi, Gushiegu, Bimbila)

$9.5M Turnover (2015)

344 Employess

8 Activity sectors

Shareholder Structure



ISO 2200: 2005 Certified
ISO 14001:2004
OHSAS 18001:2007
compliant

About us

Newco is a diversified service provider in Ghana. We provide catering services for off-shore structures in the oil and gas industry, namely, rigs, drill-ships and FPSOs (Floating Production Storage and Offloading). Newco also provides catering for the mining companies, large industries, construction firms, and institutions. Our portfolio includes:

Life Support

- Camp Management
- Pest control
- Facilities management

EPC (Engineering, Procurement & Construction)

- Kitchen
- Laundry
- Restaurant
- Turnkey camp

Repairs & Maintenance

- Electrical
- Mechanical
- Air-conditioning
- Refrigeration

Hospitality

- Catering
- Housekeeping



- Janitorial services
- Laundry services

Leisure

- Club house management
- Sports facilities management

Logistics & Haulage

- Shipping
- Clearing & Freight forwarding

Chase & Guard Vessel services

- For the support of Seismic Survey
- Vessels, drilling rigs and offshore installation

Chandelling Services

Canteen at Chirano



Event catering





The NEWCO Difference

Our uniqueness is the ability to meet the specifications of our clients and on time. Newco thrives on the business philosophy of honesty, integrity and transparency. These qualities set Newco apart from other companies. Newco, has a hands-on management structure which allows for every site manager to be personally involved in all aspects of each project from quotation to set up and execution.

All personnel are completely customer-focused and service-oriented; and we pride ourselves in our ability to deliver to the exact requirements of our clients.

Our experienced team of young professionals is able to adopt new technology and constantly reviews all practices and procedures. This allows us to offer cost effective services to our clients.

Mission Statement

Newco aims to be the most respected Ghanaian company servicing all ten regions of Ghana and adhering to the following core principles:

I. Treating all our customers with honesty, integrity and displaying a passion for their business

ii. Developing the skills of our employees, so that they grow experientially and contribute positively to their communities.

iii. Displaying excellence in all aspects of WHAT WE DO, HOW WE DO IT and DOING WHAT WE PROMISE TO DO.

iv. Creating wealth for all our stakeholders (suppliers, customers, employees and shareholders) through the development of long-term and mutually beneficial relationships.

v. Employing sound management practices in all decision-making including employment, equity, succession- planning and skills development.

Commitment to Health and Safety

Newco is committed to conducting its business in an environment and manner that provide safety and health for customers, employees, contractors, and the general public. We place the highest priority on the safety and health of our workforce, in the communities we operate, on the environment and on the efficiency of our operations.

We strive for an incident-free workplace and believe that our commitment to safe, secure and incident-free operations will contribute to customer satisfaction, improved operations, lower costs, improved employee morale and consequently higher productivity.

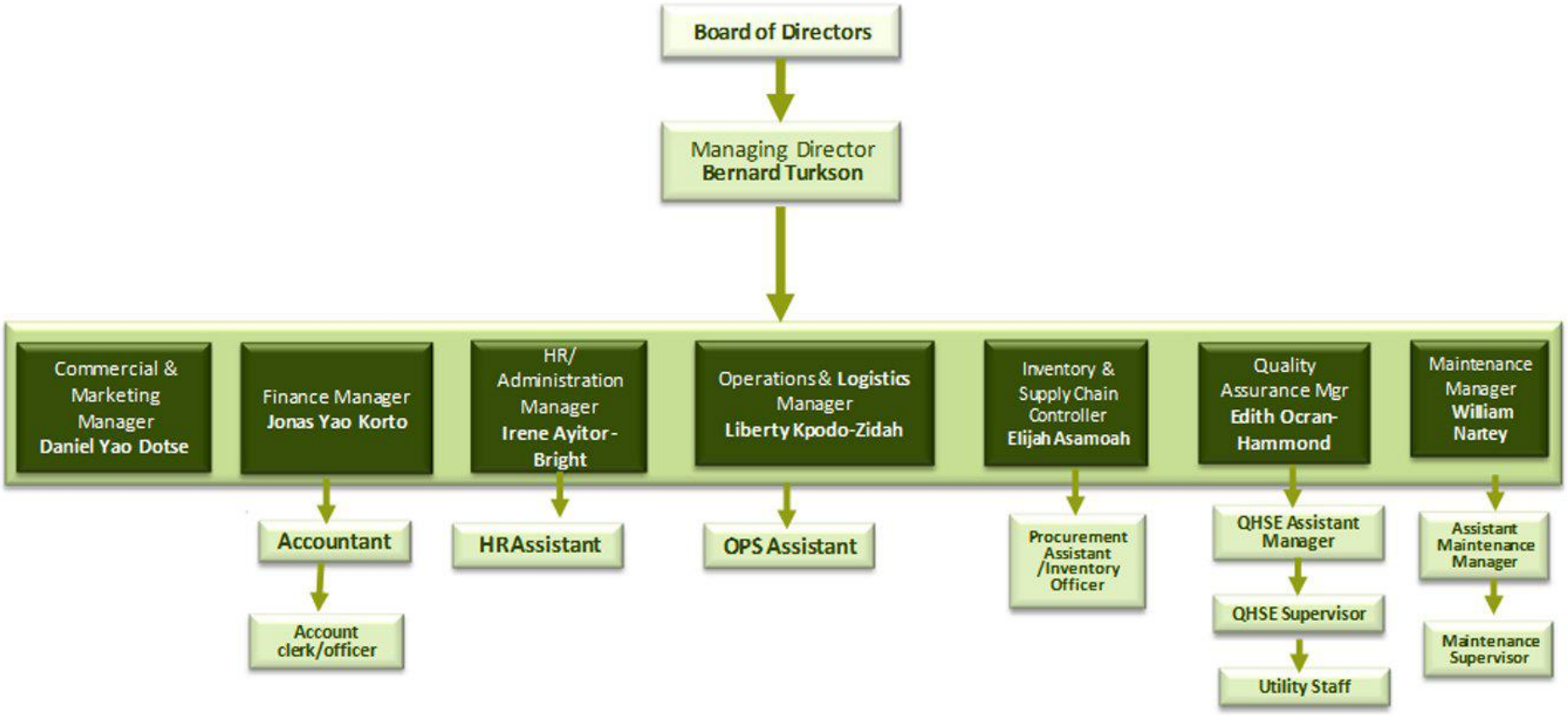
Quality Policies

Newco focuses on leadership and accountability. Our Quality, Safety and Health Management Systems are based on standardized, world-class policy documents.

Newco's primary goal of providing customers with the highest quality products, delivered on-time and at competitive prices is accomplished by listening to and understanding customers' needs and translating those needs into improved products and services. To ensure this, the Managing Director is directly responsible for ensuring that Quality Policy is understood, implemented and maintained at all levels of the company.

This Quality Policy describes Newco's overall intentions and directions with regards to quality.

Organogram


Board of Directors
Managing Director
Bernard Turkson
Commercial & Marketing Manager
Daniel Yao Dotse
Finance Manager
Jonas Yao Korto
HR/ Administration Manager
Irene Ayitor-Bright
Operations & Logistics Manager
Liberty Kpodo-Zidah
Inventory & Supply Chain Controller
Elijah Asamoah
Quality Assurance Mgr
Edith Ocran-Hammond
Maintenance Manager
William Nartey
Accountant
Account clerk/officer
HRAssistant
OPS Assistant
Procurement Assistant /Inventory Officer
QHSE Assistant Manager
QHSE Supervisor
Utility Staff
Assistant Maintenance Manager
Maintenance Supervisor

Clients Focus



To meet our clients' satisfaction, we focus on Training:

- Our staff go through practical and theoretical training, on how to serve customers and are also taken through induction upon recruitment



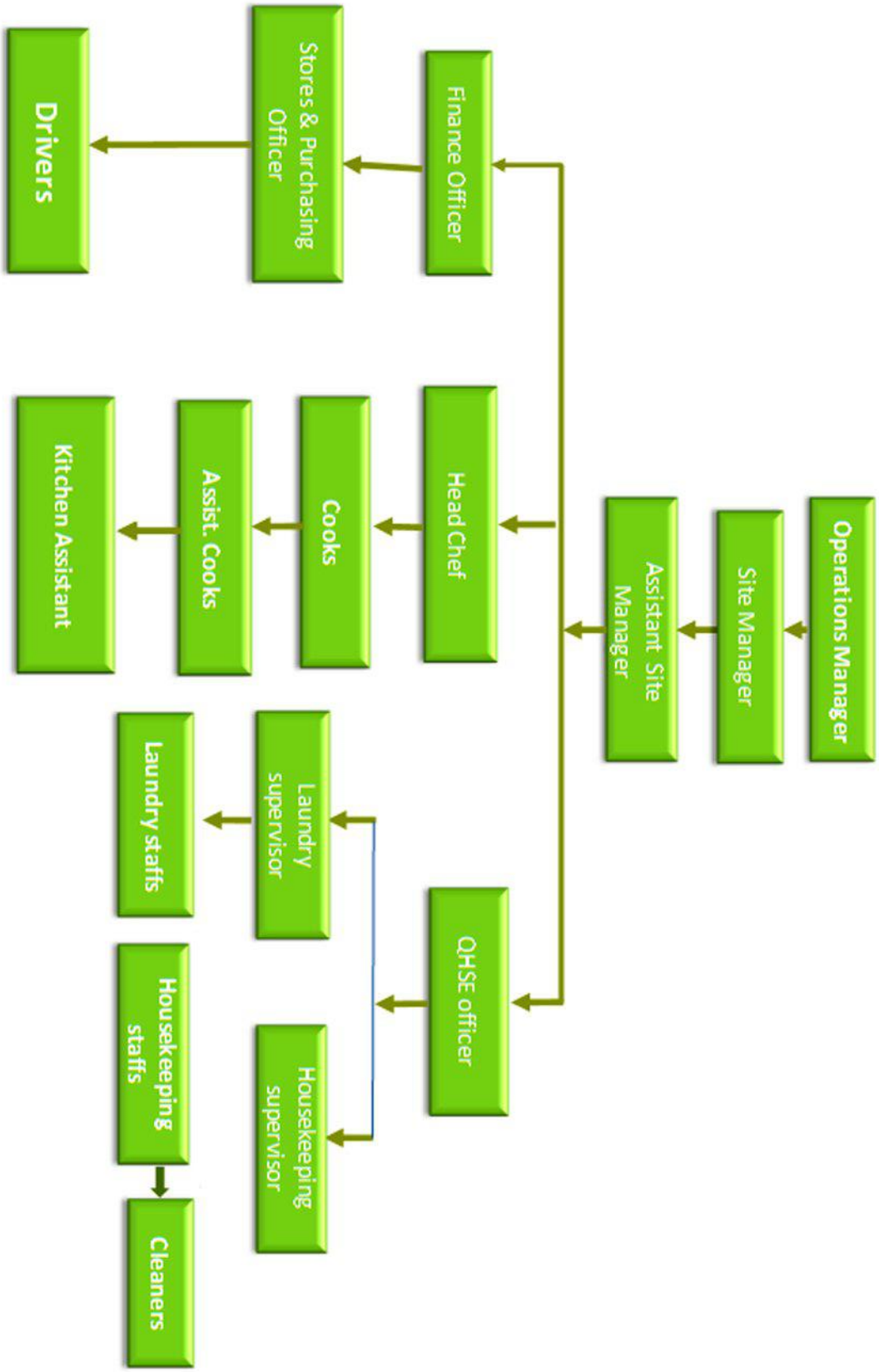
To ensure our staff's satisfaction, we carry out:

- Best Employee of the Month contest
- Reward those who promote best practices

To maintain our client's satisfaction, we conduct regular:

- Client feedback through survey questionnaires for quality assurance
- Customer satisfaction survey through the use of customer feedback questionnaire for quality assurance

Site Organisation



Service details

Catering

We provide meals as follows

- Breakfast
- Snacks –Morning
- Lunch
- Snacks- Afternoon
- Supper
- Midnight Meals

Ship Chandelling Services

All food and non- food items are sourced and supplied to clients with strict compliance to the highest safety and quality standard.

Logistics and Haulage

- Shipping
- Clearing & Freight Forwarding

Repairs & Maintenance

- Electrical
- Mechanical
- Air-conditioning & Refrigeration

House keeping

We provide housekeeping services for the following:

- Rooms
- Toilets
- Furniture
- HIFI(TV, Radio, Decks etc)
- Bed Making

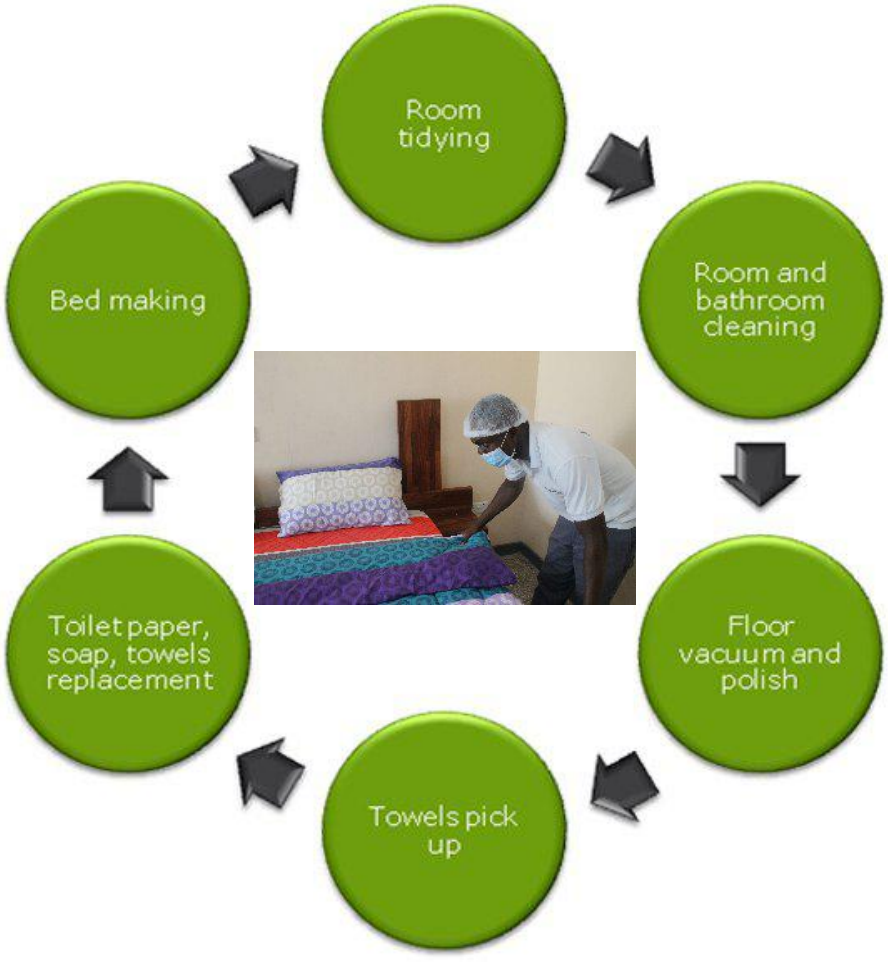
Cleaning & Laundry - done for the following

- Work Clothes
- Uniforms
- Personal Dresses
- Towels
- Pillow Cases

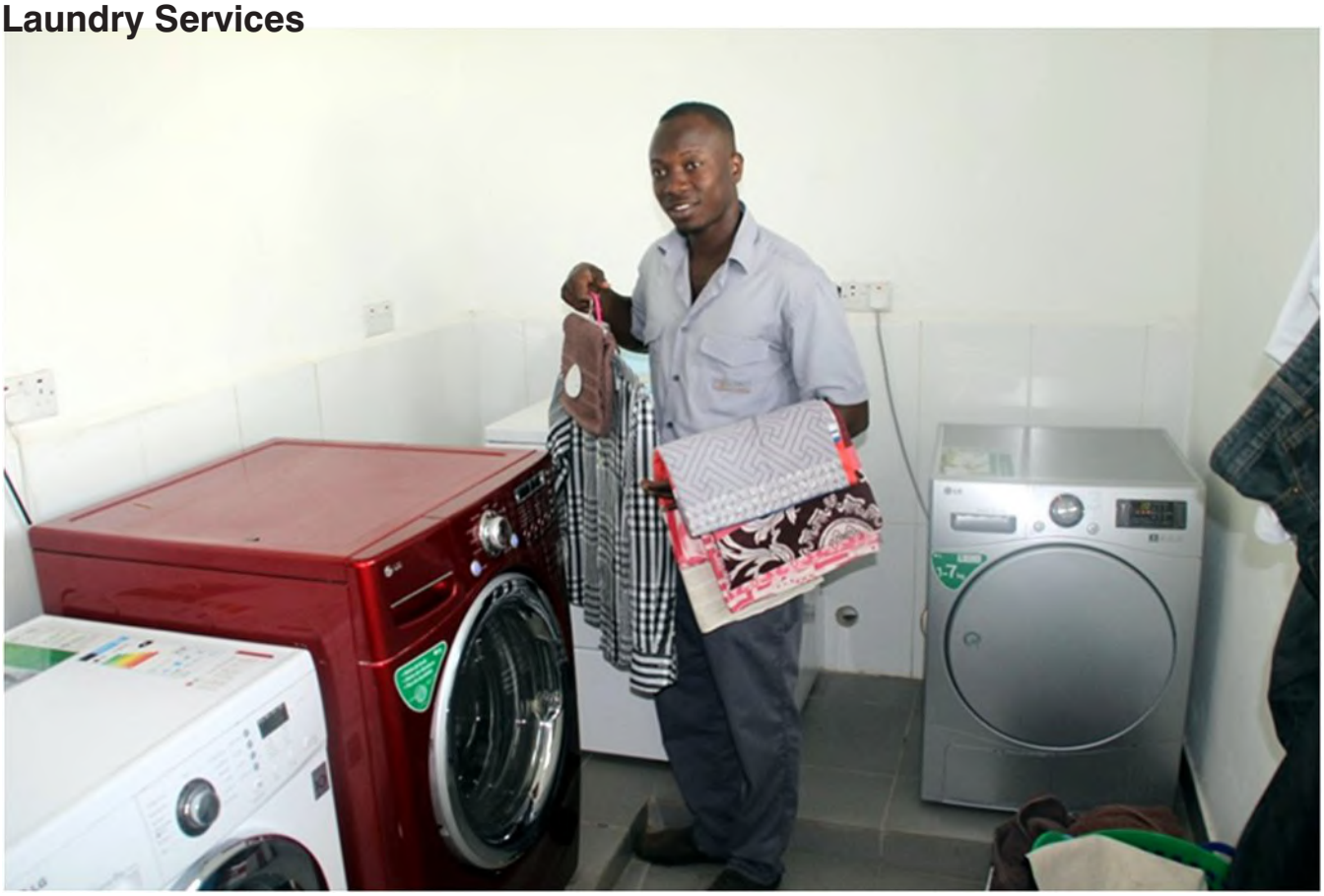
How we work

- Source only quality and safe products from traceable suppliers (local/ foreign)
- FIFO stock rotation system
- Defined logistics distribution network using specialized equipment in the supply chain.
- Well trained staff with clearly defined code of conduct and hygiene compliant code.

Cleaning- - Process Chain



Laundry Services



Cleaning Services





Packing for FPSO Kwame Nkrumah



Maintenance and Air-condition repairs



Food on display on board FPSO Kwame Nkrumah



Staff serving clients at Kinross Chirano



Staff serving clients



Odebretcht staff taking his meal - Yendi



Staff serving clients at Hollard Insurance Ghana



Staff serving clients at Newmont Ghana



QHSE Summary

Our Food Supplies:

- International and Local Supplier audits made on a regular basis
- Veterinary certificates for meats, poultry and sea foods
- Food tracking and Cold Chain Management

On Client Site:

- Q-HSE Manuals and Training made on site for our staff by our Q-HSE Manager
- Morning meetings, Tool Box Talk and weekly safety meetings
- 100% compliance with client requirements and coordination with HSE client Manager

Laundry Process Chain

- Clothes reception in the laundry area
- Control sheet with :
  - Name and identification of the controller
  - Number for the recollection
  - State of the cloth
  - Reception date
  - Delivery date
  - Stamping
- Washing process
- Sorting by type of cloth
- Sorting
- Ironing process
- Packaging
- Delivery



Maintenance - Process Chain

- General and specialized servicing of air-conditioners & refrigerators
  - o Cleaning, servicing

- Repairs
  - o Replacement of parts
  - o Major repairs



Logistics Support









Management and Key Staff

Name: **Mr. Bernard Kwame, TURKSON**
Position: **Managing Director**

Mr. Bernard Turkson is a lawyer of over twenty (20) years post qualification experience in legal practice at the Ghana Bar since October 1992 and has a Professional Affiliation with the Ghana Bar's Association. He has been a Senior Partner at Oseawuo Chambers & Co from1993 till now. His areas of specialization include, Corporate and Investment law, Banking and Finance Law, Compliance and Due Diligence, Corporate Governance Practice, Maritime Law, and Labour Law.

He holds a Barrister & Solicitor's Certificate obtained from Ghana School of Law, Accra, between 1989-1992, an LLB (Hons) from University of Ghana, Legon from 1986 to 1989 and GCE O & A Levels (1983 and 1985 respectively) awarded by the West Africa Examinations Council (WAEC) through Bishop Herman College Kpando - Volta Region, which he attended from 1978-1985. ■

Name: **Mr. Liberty, KPODO-ZIDAH**
Position: **Operations Manager**

Mr. Kpodo-Zidah holds Bachelor of Science degree in Engineering from the Higher Institute of Agricultural Sciences of Havana.

He has attended series of workshops and seminar on safety and security measures and ramp procedures / transport logistics in "ASECNA POMPIERS DE DAKAR-Senegal and "NAS SERVAIR-NAIROBI, Kenya respectively.

He has served in the same capacity as the Operations Manager for sixteen years (16) in the Hospitality industry. Prior to joining NEWCO, he worked with Servair Ghana Company Limited an Airline Catering Company as the Operations Manager responsible for organizing and control of all operations related to the Airline business from arrival to departure of clients aircraft, staff scheduling, planning and management. Ensuring the timely provision of operational related information and data to meet corporate needs, ensure the efficient maintenance of all plant and equipment owned and/ or associated with the company's operations for continuity of service at all times.

He was a pioneer of Newrest First Catering as the Operations/ Transport Manager for twelve years (12) from 1999 till 2011. He has also worked with Silver Star Auto Limited as a Service Engineer.

Name: Mr. Daniel Yao, DOTSE
Position: Commercial manager

Mr. Dotse is an accomplished Commercial manager with over 11 years working experience cutting across both local and international companies in the oil and gas, airline, business and industry sector such as, Newco Catering and Logistics, Newrest, Newrest Logistics, First Catering, Maxmart (FMCG company) and Foods Inn.

He has working references with companies such as Halliburton, SMTC Global, Modec, Kinross Chirano Gold mines, Gold fields Ghana Limited, Odebrecht, CEIBS, Nestle, Sandvik, Maersk drilling, BOST, Stanbic, KOSMOS Energy Ghana.

Mr. Dotse holds a BSc. Home Science Degree from the University of Ghana, Legon. Other Certificates he also holds include; SMTC Global, T-BOSIET, Tropical Basic Offshore Safety Induction Emergency Training Including Travel Safely by Boat & Tropical EBS, OPITO Approved and finally an Offshore Experience– FPSO Kwame Nkrumah MV21.

Name: Jonas Yao, KORTO
Position: Finance Manager

Mr. Korto joined Newco Catering & Logistics Limited in May 2016 as Internal Audit Manager with over 10 year working experiences in versatile roles of accounting and finance. Prior to this, he was the Acting Finance Manager of Strategic Communications Africa Limited (Stratcomm Africa) in charge of the Finance Department. He has also worked with Newrest Ghana and Newrest Logistics Limited where he held the position of Assistant Finance Manager, managing payables, receivables, bank reconciliation, cash flow and related roles.

He holds degree in Psychology & Philosophy from the University of Ghana, Legon. He is currently at the final part of qualifying for the Association of Chartered Certified Accountants (ACCA -UK).

Name: **Mrs. Irene, AYITOR-BRIGHT**
Position: **Human Resources & Administrative Manager**

Mrs. Irene Ayitor-Bright holds a BSC degree in Biological Science from Kwame Nkrumah University of Science and Technology. She has over 10 years varied working experiences encompassing Customer Service, Finance, Administration, Human Resources Management, Quality Control, warehousing and Logistics Management.

Miss Ayitor-Bright has worked with organizations such as Fabris Lane Company (UK), Woolworth Stores (UK), Adler Manufacturing Limited (Cardiff, Wales), Internal Revenue Services and Newrest First Catering Limited.

She also teaches English language and Management-in-Living courses on part time basis, at Commonwealth Senior High School, a private secondary school she runs with her husband.

Name: **Mr. Victor Yao, ADIGBLI**
Position: **Purchasing Manager**

Mr. ADIGBLI is the Purchasing Manager of Newco Catering and Logistics. His role is to source all items needful for Operations and production of the Company.

He has served as Information Technology Professional with expertise in Local Area Network (LAN) and computer hardware (assembling, installation and troubleshooting) managing user and computer accounts, manage access to resources, design Group Scope and OU, manage user & computer environment by using Group Policy, Configure routing and remote access service, manage and monitor DHCP, Allocate IP addressing by using DHCP, Design DHCP scope, Resolve host names by using DNS, resolve network basic input / output system, Secure network traffic by using IPsec and certificates, manage and monitor network access, maintaining system, verify that peripherals are working properly, monitor system performance, Install software, create a backup and recovery policy, Monitor network communication and VMware.

Mr. Adigbli holds HND Electrical Electronics Engineering from Cape Coast Polytechnic, Advanced Certificate in System Engineering from GIMPA CIPDand

Microsoft® Certified Systems Administration (MCSA). He has attended a number of workshops and seminar on Food Safety, Environment and Occupational Health Management Systems.

Name: Mrs. Edith OCRAN-HAMMOND
Position: Quality Assurance Manager

Mrs. Edith Ocran-Hammond joined Newco in 2014 as the head of QHSE.

She comes on board with extensive knowledge and experience in food safety.

Among other duties; she supervises the activities of QHSE officers at the various sites in Ghana, is responsible for all technical audits conducted by clients, regulatory and certification bodies and also responsible for ensuring that all operations are conducted in compliance with health, safety and environmental legislation and company policy, plans, and procedure.

She had previously worked with Newrest, an Airline Catering Company as an assistant Quality Assurance Manager and later as the Quality Assurance manager. Edith is Higher National Diploma holder in Science Laboratory Technology.

Clientele History

Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
	MODEC	John Barnes In-Country Manager 0501323790	Provision of Victuals and Catering Crew services – offshore MV21 , MV25 FPSO Kwame Nkrumah & Atta Mills	36,600 meals per month	July 2010 - October 2016
	KINROSS CHIRANO	Mr. Thomas Nyarko Danquah Human Resource Manager 0244333786	Canteen Management & Catering for Senior Staff. Commissary & Bar Management.	22,500 meals per month	July 2011 - September 2017
	GOLD FIELDS - TARKWA	Mohammed Abubakari HR Manager 0244342879	Canteen Management & Catering for Junior Staff	153,000 meals per month	May 2013 - December 2016
	ODEBRECHT	Otavio Schaitza 0548937745 Administrator	Camp Management– (Catering, Housekeeping, Laundry, Cleaning)	144,000 meals per month	May 2014 - October 2016

Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
queiroz galvão CONSTRUÇÃO	Queiroz Galvao	Jamie Alves General Service Foreman 0245138768	canteen management (catering, cleaning (staff & subcontractors)	5,250 meals per month	October 2014 - October 2016
NEWMONT GHANA	NEWMONT GHANA	Adwoa Boadua Boadu Contracts Officer Supply Chain Office: +233.030.7011852 Ext. 51553 Mobile: +233 544 342 441 www.newmont.com Newmont Ghana Gold Limited Plot # 40/41 Senchi Street, AirPort Residential Area, Accra PMB Airp ort Post Office, Accra, Ghana	Catering for staff	2000 meals per month	1st November 2015 - 31st October 2018
ANGLOGOLDASHANTI IDUAPRIEM GHANA	ANGLOGOLD ASHANTI IDUAPRIEM.	John Baptist Hayfron Procurement & Supply Chain Manager Finance Department Tel: +233 277-551777 or +233 277 551888 Extension 2022 Cell:+233 277-801374 or +233 272-196887 Email: jhayfron@anglogoldashanti.com	Housekeeping Services (Cleaning , Laundry and Bedding Services)	30 Bedrooms daily	1st December 2015 - 30th November 2016

Logo	Name	Key Contact Person	Scope of services	Capacity	Duration
queiroz galvão CONSTRUÇÃO	Queiroz Galvao	Jamie Alves General Service Foreman 0245138768	canteen management (catering, cleaning (staff & subcontractors)	5,250 meals per month	October 2014 - October 2016
NEWMONT GHANA	NEWMONT GHANA	**Adwoa Boadua Boadu** Contracts Officer Supply Chain Office: +233.030.7011852 Ext. 51553 Mobile: +233 544 342 441 www.newmont.com Plot # 40/41 Senchi Street, AirPort Residential Area, Accra PMB Airport Post Office, Accra, Ghana	Catering for staff	2000 meals per month	1st November 2015 - 31st October 2018
ANGLOGOLDASHANTI IDUAPRIEM GHANA	ANGLOGOLD ASHANTI IDUAPRIEM.	**John Baptist Hayfron** Procurement & Supply Chain Manager Finance Department Tel: +233 277-551777 or +233 277 551888 Extension 2022 Cell:+233 277-801374 or +233 272-196887 Email: jhayfron@anglogoldashanti.com	Housekeeping Services (Cleaning, Laundry and Bedding Services)	30 Bedrooms daily	1st December 2015 - 30th November 2016
www.seatrucksgroup.com STG	Sea Trucks Group	**Arthur de Boer** Proposal Manager T +31 (0)10 75 40 158 M +31 (0)6 51759267 www.seatrucksgroup.com	Provision of Victuals and Catering Crew services – offshore MV21 , MV25 FPSO Kwame Nkrumah & Atta Mills	14400 meals per month	4th October 2016 -4th January 2017

Clientele / Project Profile

1. Modec – FPSO Kwame Nkrumah & John Evans Atta Mills

Client: Modec Ghana Limited
Project: Provision of Victuals and Catering Crew service Off-shore – FPSO MV 21 & MV25
Services: Catering, House- keeping, Laundry, Supplies, Victuals and Crew
Date: Since July, 2010





2. Kinross Chirano Gold Miness

Client: Kinross Chirano
Project: Onsite Catering Services for Senior Staff
Services: Canteen Management, Catering, Commissary, Bar for Senior Staff
Meals per Month: 22,500
Date: Since July, 2011




3. Gold Fields – Tarkwa Goldmine

Client: Gold Fields Ghana Limited
Project: Onsite catering services for junior staff
Services: Catering, Canteen Management
Meals per Month: 153,000
Date: Since May, 2013





4. Andrade Gutierrez & Odebrecht Yendi

Client: Constutora Norberto Odebrecht Joint Venture
Project: Camp Management Services for Senior and Junior Staff at Yendi
Services: Camp Management, Catering, Housekeeping and Laundry
Meals per month: 144,000
Dates: Since May, 2014





5. Queiroz Galvao

Client: Queiroz Galvao
Project: Catering for Expatriate staff mostly Brazilian origin and some middle management Staff at Tamale International Airport project
Services: Catering
Meals per month: 5,250
Dates: Since October, 2014





6. Newmont Ghana

Client: Newmont Ghana
Project: Catering for Accra Head Quarters Staff
Services: Catering for Staff
Meals per month: 2,000
Dates: Since November, 2015







Certifications



GHANA STANDARDS AUTHORITY
MANAGEMENT SYSTEM CERTIFICATION SCHEME

CERTIFICATE OF APPROVAL

This is to certify that the Management System of

NEWCO CATERING & LOGISTICS LIMITED
P. O. Box DTD 10008, Legon. Accra. Ghana.
Located in House No 63 Lagos Avenue, East Legon, Accra. Ghana.

has been approved by Ghana Standards Authority Management System Certification Scheme (GSA MSCS) to the following Food Safety Management System Standards:

GS ISO 22000:2005.

The Food Safety Management System is applicable to:

Reception of Raw Materials, Storage, Preparation of Meals and Dishes (Hot & Cold) and Dispatch
(NACE CODE: C10.8.5 - Manufacture of prepared meals and dishes; Category E of ISO/TS 22003:2013)

Approval Certificate
No. MSCS/C-0015

Original Certification Start Date 09th December 2015
Last Expiry Date 08th December 2018
Date of Last Recertification Audit 06th December 2018

(Executive Director)

This approval is in accordance with the GSA MSCS assessment and certification procedures and monitored by GSA MSCS.

FDA/GR-FHP16/166

FOOD AND DRUGS AUTHORITY
FDA
GHANA

FOOD HYGIENE PERMIT

This is to certify that

NEWCO CATERING AND LOGISTICS LIMITED (EAST LEGON)

has been inspected by the Food and Drugs Authority (FDA) and issued with this permit to offer catering Services.

*The validity of this permit shall continue until....*14TH SEPTEMBER, 2017*...unless otherwise suspended, revoked or varied as to the period of its validity.*

Dated this 15TH *day of* SEPTEMBER, 2016

(HUDU MOGTARI)
Chief Executive
Food and Drugs Authority

FOOD AND DRUGS AUTHORITY FDA GHANA

Tel: +233 (0)302 963802
Email: accrawest.region@epa.gov.gh
Location: Amasaman
Website: http://www.epa.gov.gh

Environmental Protection Agency
Accra West Region
P. O. Box MB 461
Ministries Post Office
Accra, Ghana

Permit No: GARCI00560

ENVIRONMENTAL PROTECTION AGENCY
ENVIRONMENTAL PERMIT

(ENVIRONMENTAL ASSESSMENT REGULATIONS, 1999 LI 1652)

This is to authorize:

NEWCO CATERING & LOGISTICS LIMITED

(Proposed Catering and Logistics Project)

Location at: EAST LEGON IN THE ACCRA METROPOLIS

To continue the construction and operation of the project as per attached schedule

Date Issued: JUNE 30, 2016

Expiry Date: DECEMBER 29, 2017

E. APPAH-SAMPONG
AG. DEPUTY EXECUTIVE DIRECTOR/TECHNICAL
FOR: EXECUTIVE DIRECTOR

NB: This Permit is only valid with the Seal of the Environmental Protection Agency and Conditioned upon obtaining other permits from relevant institutions among others

Permit No. PC/ 001371/B/09-16R

PERMIT

REPUBLIC OF GHANA

UPSTREAM PETROLEUM SERVICES

I hereby certify that

NEWCO CATERING AND LOGISTICS LIMITED

has been duly registered as a Service Company Category B in accordance with the Petroleum Commission Act, 2011 (Act 821) and issued a

FULLY INDIGENOUS GHANAIAN COMPANY

PERMIT to undertake the following:

(a) **Hospitality Services**

(b) **Haulage / Freight / Clearing and Forwarding**

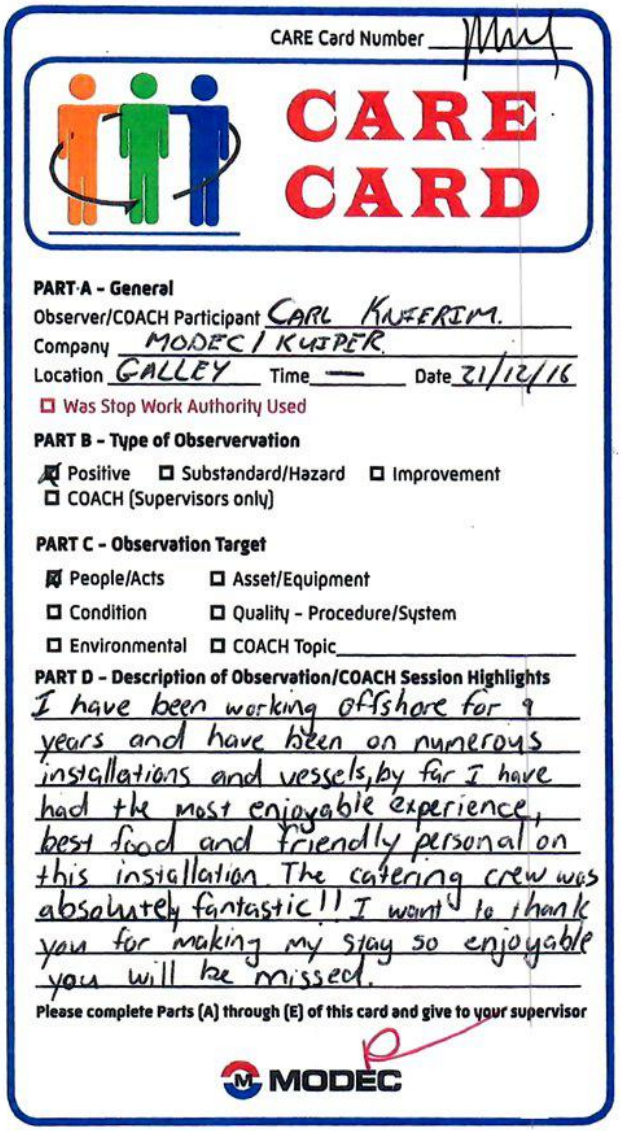
Dated this day September 23, 2016 and valid until September 22, 2017

Chief Executive Officer
Petroleum Commission, Ghana

Recognitions



Recommendations



CARE Card Number

CARE CARD

PART A - General

Observer/COACH Participant CARL KNEERIM.

Company MODEC / KUIPER

Location GALLEY Time — Date 21/12/16

☐ Was Stop Work Authority Used

PART B - Type of Observervation

☒ Positive ☐ Substandard/Hazard ☐ Improvement

☐ COACH (Supervisors only)

PART C - Observation Target

☒ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality - Procedure/System

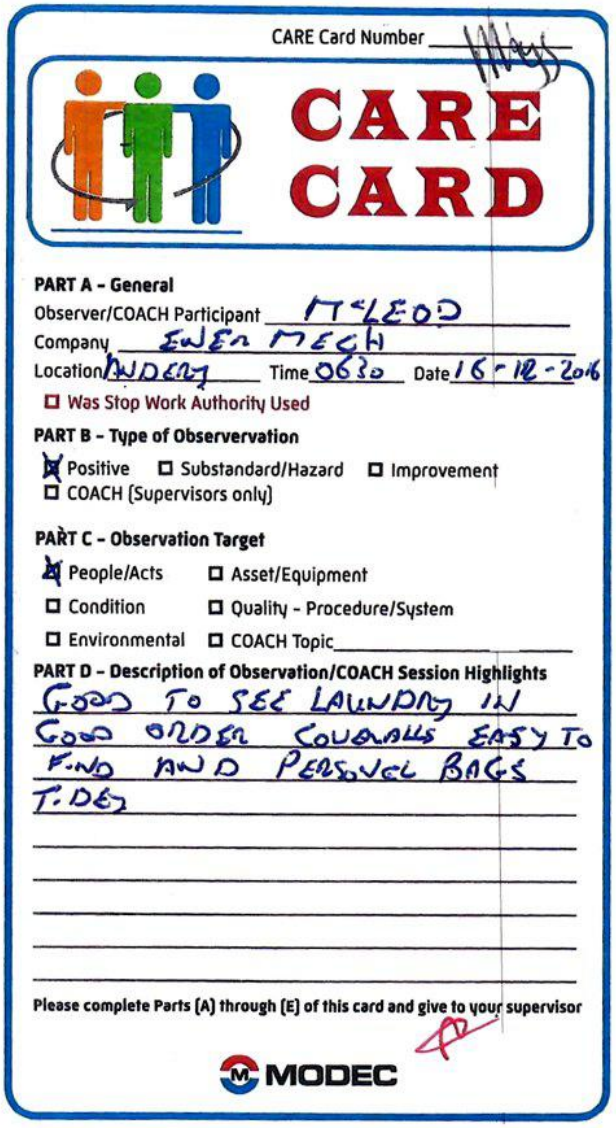
☐ Environmental ☐ COACH Topic

PART D - Description of Observation/COACH Session Highlights

I have been working offshore for 9 years and have been on numerous installations and vessels, by far I have had the most enjoyable experience, best food and friendly personal on this installation. The catering crew was absolutely fantastic!! I want to thank you for making my stay so enjoyable you will be missed.

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC



CARE Card Number

CARE CARD

PART A - General

Observer/COACH Participant MCLEOD

Company EWEN MECH

Location NDENT Time 0630 Date 16-12-2016

☐ Was Stop Work Authority Used

PART B - Type of Observervation

☒ Positive ☐ Substandard/Hazard ☐ Improvement

☐ COACH (Supervisors only)

PART C - Observation Target

☒ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality - Procedure/System

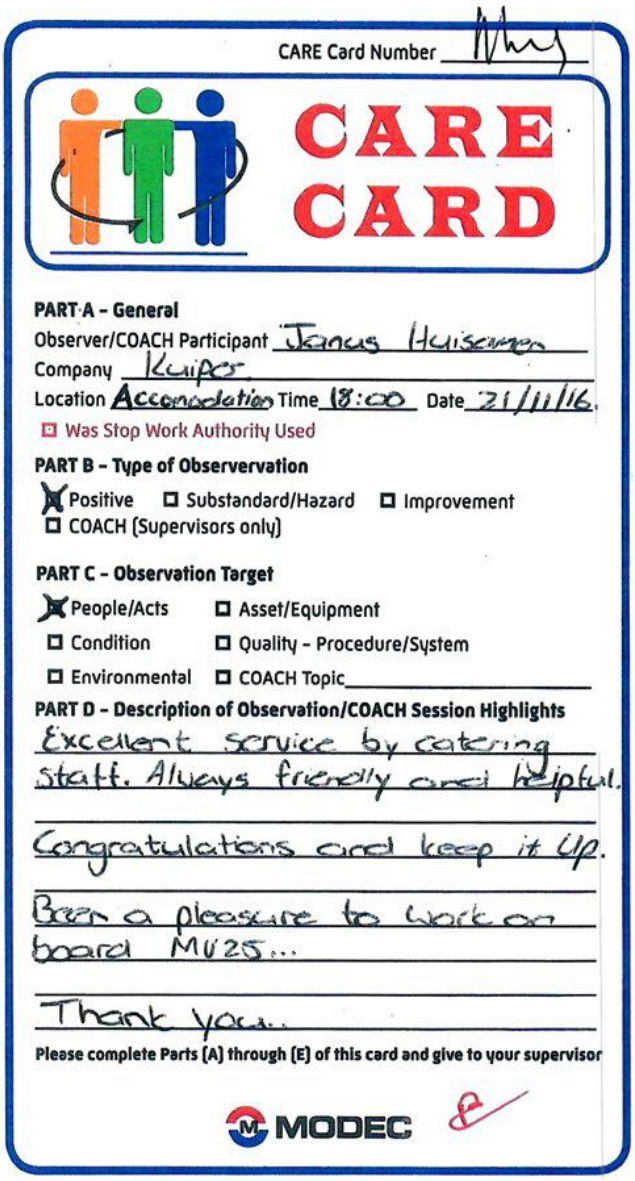
☐ Environmental ☐ COACH Topic

PART D - Description of Observation/COACH Session Highlights

GOOD TO SEE LAUNDRY IN GOOD ORDER COVERALLS EASY TO FIND AND PERSONAL BAGS TIDY

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC



CARE Card Number

CARE CARD

PART A – General

Observer/COACH Participant Jacus Huisamen

Company Kuipers

Location Accomodation Time 18:00 Date 21/11/16.

☐ Was Stop Work Authority Used

PART B – Type of Observervation

☒ Positive ☐ Substandard/Hazard ☐ Improvement

☐ COACH (Supervisors only)

PART C – Observation Target

☒ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality – Procedure/System

☐ Environmental ☐ COACH Topic

PART D – Description of Observation/COACH Session Highlights

Excellent service by catering staff. Always friendly and helpful.

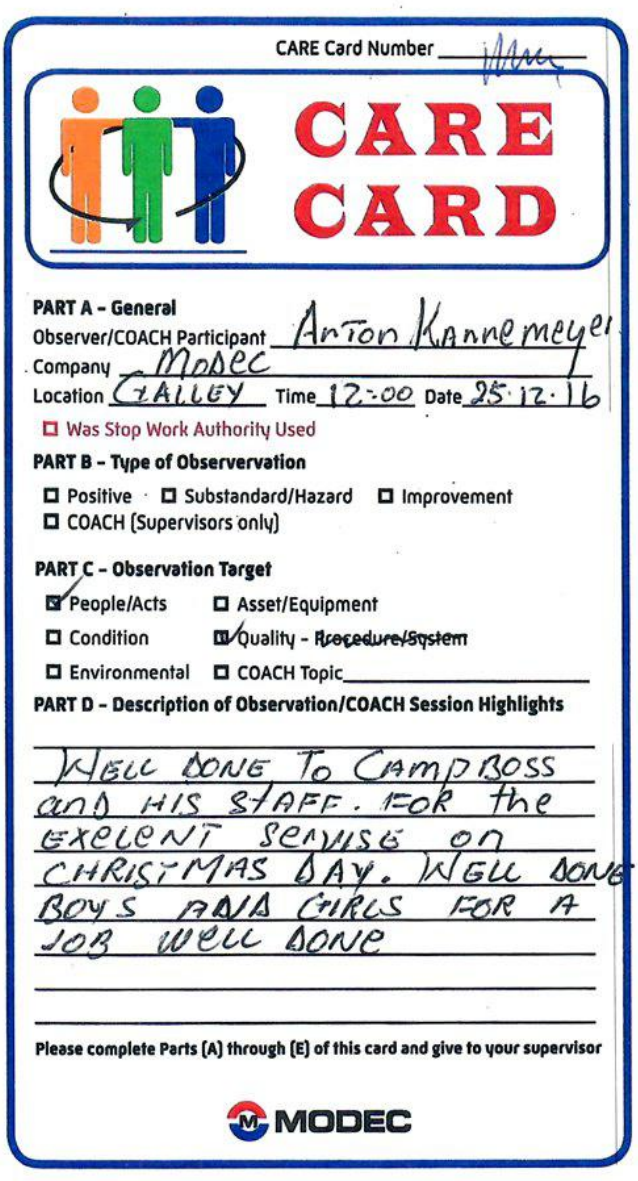
Congratulations and keep it up.

Been a pleasure to work on board MV25...

Thank you...

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC



CARE Card Number

CARE CARD

PART A – General

Observer/COACH Participant Anton Kannemeyer

Company MODEC

Location GALLEY Time 12:00 Date 25.12.16

☐ Was Stop Work Authority Used

PART B – Type of Observervation

☐ Positive ☐ Substandard/Hazard ☐ Improvement

☐ COACH (Supervisors only)

PART C – Observation Target

☑ People/Acts ☐ Asset/Equipment

☐ Condition ☑ Quality – ~~Procedure/System~~

☐ Environmental ☐ COACH Topic

PART D – Description of Observation/COACH Session Highlights

WELL DONE TO CAMP BOSS AND HIS STAFF. FOR THE EXCELENT SERVISE ON CHRISTMAS DAY. WELL DONE BOYS AND GIRLS FOR A JOB WELL DONE

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

CARE Card Number _____

CARE CARD

PART A – General

Name of Observer NESTOR TIDOY

Company MODEC

Location Accomodation Time 0430 Date 22/09/15

PART B – Type of Observation

☑ Positive ☐ Substandard/Hazard ☐ Improvement

PART C – Observation Target

☑ People/Acts ☐ Asset/Equipment
☐ Condition ☐ Quality – Procedure/System
☐ Environmental

PART D – Description of Observation

Good job done by Laundry Man on our clothes and good housekeeping at Laundry and Crew change room

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

PART E – Actions and Suggestions

- Were you able to correct the problem
  - ☐ Yes
  - ☐ No
- Describe the corrective action taken, or your suggestion to prevent recurrence:

Laundry Man has done a good job

PART F – Supervisors Actions and Suggestions:

- Potential Risk Severity Level
  - ☐ High
  - ☐ Medium
  - ☐ Low
- Challenge Questions – If "Yes" to any, then submit NOI
  - ☐ Has there been a loss?
  - ☐ Has this condition/behavior happened before? (For Risk Level Medium and High)
  - ☐ Is Safety/Production Critical Equipment affected?
- NOI?
  - ☐ Yes NOI #_____
  - ☐ No
- Date CARE CARD Closed:_____

Cultural Awareness Resides in Everyone

Thank you for keeping our worksite safe!

MODEC

CARE Card Number _____



CARE CARD

PART A – General

Name of Observer SCOTT LESTER

Company TULLOW

Location MESS Room Time 1300 Date 28/7/15

PART B – Type of Observation

☑ Positive ☐ Substandard/Hazard ☐ Improvement

PART C – Observation Target

☑ People/Acts ☐ Asset/Equipment

☐ Condition ☐ Quality – Procedure/System

☐ Environmental

PART D – Description of Observation

GOOD QUALITY FOOD PROVIDED

– NOTE FROM MINISTER BUAH

Please complete Parts (A) through (E) of this card and give to your supervisor

MODEC

KINROSS Chirano

Chirano Gold Mines Ltd.
A Kinross company

P.O. Box 57, Bibiani
Western Region, Ghana

phone: 233 (0) 244 332734-38
fax: 233 (0) 244 391447

11th November 2012

To whom it may concern

We are pleased to introduce and recommend the services of Newrest Logistics Ghana Limited to your establishment.

We engaged the services of Newrest Logistics in July 2012 to provide catering services for our senior staff and management as well as executive functions. They also manage our bar and commissary.

Indeed, their services since inception have been excellent. With their expertise of Q-HSE officers, Chefs and a dedicated management team, they provide excellent, hygienic and timely meals that meet our standard in the mining industry.

Their scheduled deep cleaning of the canteen and environs provides a clean environment for the meal preparation and service delivery.

Their feedback assessment allows us to stay in constant communication with them with our suggestions and compliments constantly taken into consideration. We are particularly impressed with the competitive price they offer with all the services rendered.

We are therefore delighted to recommend their services to you and will be more than ready to allow you visit our site for assessment if need be.

Yours sincerely,

Thomas Nyarko-Danquah
Manager, Human Resource, C/PR & Security

Tel: 0244333786

GOLD FIELDS

GOLD FIELDS GHANA LIMITED

Tarkwa Mine

P. O. Box 26
Tarkwa, Ghana
Tel +233 (0)312 224027
Fax +233 (0)312 20568
International Satellite
Tel: +44 207 101 6481-85

Accra Office

7 Dr Amilcar Cabral Rd
Airport Residential Area, Accra
P.O.Box KA 30742 Airport
Accra, Ghana
Tel: +233 (0)302 770 189/90/91
Fax: +233 (0)302 770 187

24th May 2013

To Whom It May Concern

Dear Sir/Madam,

Re: Reference for Newrest Logistics Ghana Limited

This is to confirm that Newrest Logistics Ghana Limited is a catering Service Provider for Gold Fields Ghana Limited since May 2013.

Although the services only started recently, Newrest Logistics has thus far carried the services to the standard required by Gold Fields Ghana Limited.

On this note, I gladly recommend that Newrest Logistics is a capable catering company.

If you have any other questions feel free to contact me on the address provided below.

Sincerely,

24/05/2013

William Empeh
Acting Human Resources Manager
(William.Empeh@Goldfields.com.gh)

cc: **Contracts Manager**

N J Holland (Chairman), PJ Van Schalkwyk (Managing Director), N A Kudjawu, K Ansah, M M Ezan, E K Keringer

Eastern Corridor Road

Accra, 24th of September 2014.

Att: To whom it may concern

Ref.: Eastern Corridor Road Project – Lots 5 and 6

We are pleased to recommend the services of Newco Catering and Logistics LTD. to you establishment.

We engaged the services of Newco in May 2014 to provide catering services for our Expatriate senior staff as well as our executive functions. Moreover, they also handled the cleaning and laundry of our expatriate accommodations.

Their staff follows the Health and Safety Standards, providing hygienic and timely meals that meet our standards.

They also have a feedback assessment plan, where we constantly communicate with them with our suggestions, looking for ways on how to improve for the future.

We are therefore recommend their services to you and will be more than ready to allow you visit our site for assessment if needed.

With best regards,

Bruno Bitencourt
Administrative and Finance Manager

Joint Venture Eastern Corridor Road

KOSMOS ENERGY

20th October, 2015

TO WHOM IT MAY CONCERN:

We are pleased to recommend the services of Newco Catering and Logistics Ltd. to your establishment.

We engaged the services of Newco in April 2015 to provide catering services for our staff.

They follow the Health and Safety standards, providing meals in a timely and hygienic manner that meets our standard.

They also have daily feedback assessment plan and, we constantly communicate with them with our suggestions which has helped improved their services to us.

We therefore recommend their services to you and are available for any further question or clarification you may have.

Regards,

Eva Schandorf
Manager, HR & Administration

Kosmos Energy Ghana HC
D'Anchar House, #12 First Osu Badu St., West Airport Residential Area Dzorwulu Accra
Private Mail Bag 65 KIA, Accra – Ghana Telephone +233-302-740-888 Fax 233-302-767-683

Social Responsibility

Social Responsibility for Orphans

Support for orphans in FAMILY OUTREACH GHANA

Location: Accra, Airport East













Family Outreach Ghana

Changing the world one heart at a time

To, THE Management,
Newco Catering and Logistics Limited
Ghana

Dear Mr Bernard Turkson,

APPRECIATION LETTER 5/7/14

Welcome! I'd like to take a moment to introduce you to ***Family Outreach Ghana***. We are a non-profit voluntary based humanitarian International organization (registration in Ghana No.D.S.W./1601) consisting of individuals of different nationalities, backgrounds & experience, We are able to spend our full time in voluntary work, using our abilities to the fullest in service to others. All our members are non-salaried volunteers who are dedicated to the common goal of improving people's lives.



Medical Aid Projects: *Family Outreach Ghana* helps many in rural areas of Ghana, and conducts free medical treatment through weeklong relie schemes. Giving free medicines to different villages especially to those who can't afford medical treatment.

Educational program: family Outreach Ghana Which is part of the Family International, caters to children from rural areas, not only the childre will receive more than adequate scholastic training, our whole aim and goal is to help, these less privileged children with the basic education. W also renovate and build school in rural areas. The members of FOG respond to the need unselfishly. Having an aim in mind that "child by child w build a nation"

Other projects: *Family Outreach Ghana* organizes numerous projects in orphanages, children's hospitals, & handicapped. We also organiz seminars for students & teachers as well as inspirational music programs and give courses which include such areas as childcare, marriag counseling, hygiene &general health studies and more. We also offer assistance in disaster-relief situations.



We the members of Family Outreach Ghana want to say a big thank you Mr Bernard Turkson for your continuous help all these years towards our voluntary efforts not only in Ghana but all over West Africa by helping the less privileged students get education, feeding them and also transporting our volunteers to their project sites, we are truly grateful for your assistance and appreciate all that you do for our voluntary projects to be a success. And we hope we will continue to partner with you in our future charity projects.

Yours thankfully

Mrs Joan (for FOG)

Our Capability

The combined and holistic effect of our difference, mission statement, commitment to health and safety, our quality policy, coupled with our infrastructure, equipment, human capital and resources provides us with the capacity to deliver on all the services we offer.

We are a thoroughbred company miles ahead of similar Ghanaian owned companies offering the services we offer.

KINROSS

MODEC

GOLD FIELDS

Joint Venture
Eastern Corridor Road
AG ANDRADE GUTIERREZ
ODEBRECHT Infrastructure

NEWMONT GHANA

ANGLOGOLDASHANTI
IDUAPRIEM
GHANA

queiroz galvão
CONSTRUÇÃO

www.seatrucksgroup.com
STG
Sea Trucks Group